

Application for a Vehicle ID Card



Note of approval by the Airport ID Card Service Center (to be completed by SCF)

Application number / Antrags-Nr.	Vehicle ID Card number / Ausweis-Nr.	Apron license number / Vorfeldkennzeichen

Part A: Data of applicant company

Type of application		
Note: You can submit the completed and signed application form as one PDF document via e-mail to flughafenausweise@fraport.de .		
Company number (if known)	Cost center (if applicable)	Order number (if applicable)
Company		
Branch office / department / department code (if applicable)		
Current address Street, number		
Postal code (ZIP)	City	Country
Contact person First name		
	Name	
Can be contacted at		
Phone number	Mobile phone	E-mail
I / We apply for a Vehicle ID Card for the vehicle specified below covering the following area		
Vehicle ID Card color / area		
For special access authorization, please contact the following e-mail address after the Vehicle ID Card has been issued: flughafenausweise@fraport.de		
Quick Service: For direct issuance of an ID Card at the ID Card Service Center (SCF) by submitting the application form. Additional costs will arise in accordance with the applicable fee schedule.		
The foregoing data is complete and correct. I completely accept the "Applicant's Statement (Part A)" in accordance with the appendix.		
Name (legible and in block letters)	Date, signature of authorized person	
	✘	

Part B: Client commissioning work at Frankfurt Airport

Responsible Fraport area (department code) / company	The work at Frankfurt Airport will presumably end on (DD.MM.YYYY)
To complete the work, it is necessary to access the following Fraport areas	
Green (operational area)	Red (apron including operational area)
The foregoing data is complete and correct. I completely accept the "Applicant's Statement (Part B)" in accordance with the appendix.	
Name (legible and in block letters)	Date, signature of authorized person
	✘

Part C: Vehicle data

(the information provided must agree with that in the vehicle registration, TÜV report, UVV or the operating license)

Applicants must show the original vehicle registration or the operating license!

To be completed by the applicant company	License number available?		License number										
	no	yes (please state) →											
	Vehicle identification number (all-digits)												
	Reasons for the use of the vehicle		Apron license number (for ID card extension only)										
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>											
		Type of apron license number											

To be completed by the company or individual owning the vehicle	C.1: Vehicle owner information <i>if different from Part A</i>		
	C.1-1: Company owning the vehicle		
	Company		
	Branch office / department / department code (if applicable)		
	Current address Street, number		
	Postal code (ZIP)	City	Country
C.1-2: Individual owning the vehicle			
Academic title	Name	First name(s)	

Important information on the application

1. General information

Access to designated areas of the airport by vehicle or on foot requires the consent of Fraport AG. As proof of its consent, Fraport AG issues Airport ID Cards and Vehicle ID Cards. Every individual working at Frankfurt Airport and every vehicle operated at Frankfurt Airport requires an ID Card. As a rule, only one ID Card is issued to each individual and vehicle.

2. Applying for a Vehicle ID Card

Applications for Airport and Vehicle ID Cards must be submitted to the Airport ID Card Service Center (SCF) of Fraport AG in writing. The respective forms supplied by Fraport AG for this purpose (<http://www.fraport.com/en/business-partner/services/airport-id-cards.html>) must be used. To ensure that your application for an ID card is processed quickly and properly, all the information required on the form must be **entered digitally**. The application must be **fully completed, signed** and send in PDF format by e-mail (combined in one document, including appendices) to flughafenausweise@fraport.de. If you want to send a password-protected file, please contact the e-mail address above in advance. Each application will be reviewed individually and must state the reasons why an ID Card is being requested. There is no legal entitlement to issuance of ID Cards or specific authorization. All ID Cards are the property of Fraport AG

Fraport AG conducts routine checks of the issued ID Cards.

When picking up their Vehicle ID Card, applicants must show the original vehicle registration certificate, TÜV report, UVV or operating permit to the staff of the Airport ID Card Service Center (SCF).

Applicants must prove they have an operational necessity to access the apron. That proof is given if the company has a contractual relationship with Fraport AG, and Airport ID Cards have already been issued to the company, and at least one person from the company submitting the application possesses an apron driver's license.

3. Contact details of the Airport ID Card Service Center (SCF)

Fraport AG
Servicecenter Flughafenausweise (SCF)
60547 Frankfurt am Main

Phone: 069 690-71110
Email: flughafenausweise@fraport.de
Internet: www.fraport.com

For further information (e.g. appointments, opening hours) visit www.fraport.com/en/business-partner/services/airport-id-cards.html.

Appendix

Vehicle ID Card application

Applicant's Statements

Part A - Data of applicant company

The company submitting the application affirms that:

- the Vehicle ID Card is necessary for the performance of official duties or assigned tasks.
- the request for vehicle access has been made for only those areas that must actually be entered to perform the work.
- the ID Cards will be properly returned once the work has been completed or when they expire.
- it understands and acknowledges the Airport User Regulations, the ID Card Regulations and the Traffic Regulations.
- all information and statements on this form are true and correct.
- the information provided about the named vehicle is complete and matches the entries found on the vehicle's registration certificate.
- if the application is for a personal vehicle, the individual whom the vehicle is registered is employed by the applicant and needs to use his or her personal vehicle for business trips to perform his or her work on the grounds of Frankfurt Airport.
- if the application is for a personal vehicle, the applicant will notify the Airport ID Card Service Center (SCF) immediately if the individual to whom the vehicle is registered leaves the service of the applicant, no longer uses the vehicle, or uses a different vehicle.
- it will use apron license plates issued by the Airport ID Card Service Center when entering the apron.
- the Vehicle ID Card and apron license plates will be returned on time and in the proper manner. If not, the company will pay the associated fee as listed in the fee schedule.
- the Vehicle ID Card will be stored in a safe place and visibly displayed in the vehicle while on the apron.
- it will report any suspected or actual loss to the Airport ID Card Service Center (SCF) or the Fraport AG Safety & Security Control Center (phone: 069 690-22222) immediately.
- ID Cards are the property of Fraport AG. As such, they must be returned to the owner immediately when they are no longer valid or other condition for possessing one are no longer met.

The company submitting the application confirms that:

- it will bear the cost of processing the application as well as issuing the Vehicle ID Card and any apron license plate that may be required.
- while using a vehicle in the operational area, it can provide documentation of current motor vehicle liability insurance coverage totaling at least EUR 5 million for personal injury and property damage occurring at Frankfurt Airport.
- while using a vehicle on the apron, it can provide documentation of motor vehicle liability insurance coverage totaling at least EUR 50 million for personal injury (a minimum of EUR 8 million per injured person), property damage, and financial losses occurring at Frankfurt Airport.
- it will notify the Airport ID Card Service Center (SCF) of Fraport AG if the vehicle is sold or will no longer be used at Frankfurt Airport, or if it no longer meets the requirements for possessing a Vehicle ID Card.
- the issued Vehicle ID Card will not be used to give other vehicles access to the grounds.
- Only vehicles in a technically sound and safe operating condition may be operated on the airport grounds. Both the owners and drivers of the vehicles are re-sponsible in this regard.
- Vehicles with an official registration, which require an official vehicle license plate, must undergo a valid technical inspection. The validity of the technical in-spection is indicated by the technical inspection sticker on the rear vehicle li-cense plate.
- Vehicles without an official registration require a valid inspection under accident prevention regulations (accident prevention inspection). This must be indicated in the form of an accident prevention inspection sticker, which should be affixed next to, on or at least close to the

Fraport AG records, stores and uses the vehicle registration number you have provided above, the operating areas permitted for the vehicle, the validity period of the access authorization and the ID card number assigned to the vehicle for the entire validity period of the vehicle ID card for the purpose of documenting and checking the access authorization in front of the access gates to the operating area at the airport. In order to check the existing access authorisation, a video camera at the service gates records the registration number of the vehicle parked in front of the barrier and transmits the registration number for comparison to the database created for this purpose with all access-authorized registration numbers. If the vehicle is authorised to enter the company area at this company gate, the barrier opens automatically after the comparison and you can enter. Afterwards, the registered number plate is immediately deleted.

The licence plate recognition by means of a video camera is carried out in accordance with Art. 6 Para. 1 f) of the German Data Protection Act (DSGVO) to check access authorisation to the respective part of the operating area and has the aim of enabling authorised vehicles to enter the operating areas (East operating area, Cargo City South, roads close to the terminal) of Frankfurt Airport more conveniently and quickly, to avoid traffic jams and to ensure that unauthorised vehicles do not enter the operating area.

Further supplementary information on the processing of your personal data and your rights in this regard vis-à-vis Fraport AG to information, correction, surrender, blocking, deletion in accordance with Article 15 f. DSGVO are available at datenschutz.fraport.de.

The individual signing below is authorized to sign on behalf of the named company. The Airport ID Card Service Center (SCF) of Fraport AG has a specimen signature on file. The Airport ID Card Service Center (SCF) of Fraport AG has a declaration of commitment containing current company information on file. The work at Frankfurt Airport has been approved by Fraport AG. For outstanding payments, Fraport AG reserves the right to block valid IDs of the company.

Part B - Client commissioning work at Frankfurt Airport

By signing Part B, the client commissioning work at Frankfurt Airport confirms that:

- the work at Frankfurt Airport has been approved by Fraport AG.
- the company named above was commissioned by us to perform work at Frankfurt Airport. Their work at Frankfurt Airport has also been approved by Fraport AG.
- if our contractual relationship with that company expires or it is no longer needed to perform work at Frankfurt Airport, we will notify the Airport ID Card Service Center (SCF) immediately in writing.

Part C - Vehicle data, if applicable, information about vehicle owner*

* If different from the "Data of applicant company" under Part A

By signing Part C, the vehicle owner (lessee) confirms the following:

- I am aware that my personal and my vehicle information provided by the electronic application is not covered by the Fraport AG for this application as well as future applications electronically processed. The information of the persons concerned in accordance with Article 13, 14 DS-GVO are available at <https://www.fraport.com/en/our-company/fraport/data-protection-statement.html>.
- it understands and acknowledges the Airport User Regulations, the ID Card Regulations and the Traffic Regulations.
- Only vehicles in a technically sound and safe operating condition may be operated on the airport grounds. Both the owners and drivers of the vehicles are re-sponsible in this regard.
- Vehicles with an official registration, which require an official vehicle license plate, must undergo a valid technical inspection. The validity of the technical in-spection is indicated by the technical inspection sticker on the rear vehicle li-cense plate.
- Vehicles without an official registration require a valid inspection under accident prevention regulations (accident prevention inspection). This must be indicated in the form of an accident prevention inspection sticker, which should be affixed next to, on or at least close to the