

NEW ONLINE ID CARD APPLICATIONS

AVN-SR1

July 2024



What do I have to consider with the new online applications?

The new ID card applications consist of two parts. Part 1 contains the personal data, part 2 the company data. Please note the following when sending applications to flughafenausweise@fraport.de

- ✓ Part 1 is completely filled out and signed by the applicant
- ✓ Part 2 is completely filled out and signed by an authorized signatory of the company
- ✓ For new applications (personal ID card **and** background check), **parts 1 and 2 of the application for a personal ID card and the application for a background check are required** (i.e. 2x part 1 and 2x part 2)
- ✓ The applications (including proof of employment, passport copy, etc.) must always be sent **together in one pdf-file** with a maximum size of 5 MB to flughafenausweise@fraport.de

Application for a permanent identity card without a background check (ZVÜ)



Employee

Part 1 - Personal data

1. Fill out part 1
2. Print generated pdf-file
3. Sign application form



Company

Part 2 - Company data

1. Fill out part 2
2. Print generated pdf-file
3. The application must be signed by an authorized signatory



flughafenausweise@fraport.de

Application for a permanent identity card with background check (ZVÜ)

Employee

Part 1 - Personal data (application for a permanent identity card)

1. Fill out part 1 online
2. Print generated pdf-file
3. Sign application form



Part 1 - Personal data (application for a background check)

1. Fill out part 1 online
2. Print generated pdf-file
3. Sign application form
4. Enclose supporting documents and passport copy



Company

Part 2 - Company data (application for a permanent identity card)

1. Fill out part 2 online
2. Print generated pdf-file
3. Have the application signed by an authorized signatory of the company

Part 2 - Company data (application for a background check)

1. Fill out part 2 online
2. Print generated pdf-file
3. Have the application signed by an authorized signatory of the company



flughafenausweise@fraport.de

Application for background check (ZVÜ) - only if you have an airport ID card*



Employee

Part 1 - Personal data & background check data

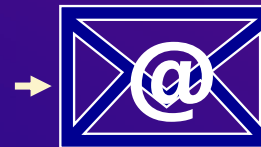
1. Fill out part 1 online
2. Print generated pdf file
3. Sign application form
4. Enclose proof and copy of passport



Company

Part 2 - Company data

1. Fill in part 2 online
2. Print generated pdf file
3. Have the application signed by an authorized signatory of the company



flughafenausweise@fraport.de

* Colors green+L, blue, yellow



 **CONNECTING THE WORLD WITH TOMORROW**