

To all airport ID card holders

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<i>Your ref.</i>	<i>Our ref.</i>	<i>Telephone</i>	<i>Date</i>
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	Driver Training	+49 69 690-66442	

## Changes of the ID card regulations

Dear Ladies and Gentlemen,

Due to the legal changes, adjustments had to be made to the ID card regulation implemented since the 1st of February 2022, resulting in important new developments for you:

In the amended Chapter 2 of the Authorization requirement, the introduction of the new reliability check will not be carried out automatically, but first when it's been initiated by your application, which we already informed you about last year.

In addition to that, changes have been made to the training according to longer absence:

- Employees that haven't been in the safety area for more than 6 months have to complete an additional Safety Awareness briefing by their employer to be able to enter the safety area again. More information can be found at <https://www.fraport.com/en/business-areas/services/id-cards-and-authorization-services/aviation-security-training.html>. The briefing must be documented by the employer and to be kept safe for a duration of 5 years. The Service Centre for Airport IDs do not need to be informed about this. ID cards won't be barred automatically. Moreover the completion of a new Air Safety Training according to Ziff. 11.2.6 of the valid DVO (EU) 2015/1998 is not required in this case.
- Employees that have been absent from their workplace for more than 3 months (E.g. due to holidays, illness or short-time work) must complete the Safety Training Course before they can start working in the airport operating areas

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again. For this the respective employer has to request the login information for the e-learning-system of Fraport AG from [Safety-Schulung@fraport.de](mailto:Safety-Schulung@fraport.de). The respective employer hereby confirm that unaccompanied access to the airport operating areas will only be possible once the Safety Training Course has been completed. ID cards won't be barred automatically.

- Employees with the additional authorization F (Airside driving license) that haven't been employed to drive for 3-12 months, have to complete a Refresher Training Course. Had the employee not been able to drive for more than 12 months will result in acquiring a new authorization (participating in a basic course for the Airside driving license). The employers are required to recruit the drivers only when the necessary trainings have been completed (Contact person: [fahrerausbildung@fraport.de](mailto:fahrerausbildung@fraport.de)). The Refresher Training Course has to be documented by the employer. ID cards won't be barred automatically.

In addition to editorial changes to the ID regulations, we also want to inform you about the adjustments of the ID card colours: The red airport ID will not be issued anymore, it will rather be issued with the yellow ID card. Existing red ID cards still hold their validity. After its expiry, the yellow ID card needs to be applied and is required to enter the Airside.

You can find information on the current ID regulations (Guideline C4.3) at <https://www.fraport.com/en/business-areas/services/purchasing-and-contracting/guidelines-and-payment-terms.html>

Please inform your employees about the changes and that they are provided with the ID card regulations.

Sincerely yours,

Fraport AG