C2.2 General Airport Regulations

Alongside the <u>officially</u> approved Airport User Regulations (FBO, Flughafenbenutzungsordnung), the General Airport Regulations of Fraport AG (AFO, Allgemeine Flughafenordnung) are the central and binding set of regulations for the use of Frankfurt Airport for matters not covered by the FBO.

As part of their own responsibility, all companies and government agencies operating at Frankfurt Airport must ensure that the regulations are observed in their procedures.

Fraport AG

- Printed document is not subject to an updating service -

Frankfurt, December 2022

signed Dr. Stefan Schulte

signed Dr. Pierre Dominique Prümm

Version

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C2. Ground Handling, AviationC2.2 General Airport Regulations

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1. Applicability and Scope of the General Airport Regulations

The most important rules or regulations for users of Frankfurt Airport are summarized in the General Airport Regulations (AFO, Allgemeine Flughafenordnung) to ensure a safe operation of the airport according to general requirements. The enclosure lists more extensive regulations. They are also published on the Fraport AG website.

Violations against the General Airport Regulations of Frankfurt Airport can lead to expulsion from airport grounds, prohibition to access airport grounds, prosecution and civil liabilities.

The General Airport Regulations apply for all visitors, customers, users, suppliers and all Frankfurt Airport employees who receive or provide services at Frankfurt Airport (e.g. renters, government agencies, persons holding heritable building rights, service providers, passengers).

The authority to exercise the property rights is established in the relevant applicable regulation regarding jurisdiction. The instructions given by authorized airport employees must be followed.

2. Important Telephone Numbers and Contact Persons at Frankfurt Airport

2.1 Emergency and Other Important Telephone Numbers at Frankfurt Airport

Department	Internal	External and mobile telephones
Emergency number for fire department and rescue services	112	+49 69 690-112
Emergency number for security incidents	114	+49 69 690-114
Defect and damage reports (no emergencies)	119	+49 69 690-119
IT Help Desk	127	+49 69 690- <u>127</u>

Reports of violations of the General Airport Regulations must be directed to the Safety and Security Control Center!

Phone: +49 69 690-22222

2.2 <u>EASA Operations Management (Chief Airport Operations)</u>

The EASA Accountable Manager appointed in accordance with Commission Regulation (EU) 139/2014 and the EASA Operations Manager acting as the Chief of Airport Operations in day-to-day operations, his or her deputies, the EASA Maintenance Manager and the EASA Compliance Manager are responsible for the safe operational condition and proper operation of the airport's movement areas (apron and maneuvering area). Together with the EASA Safety Manager (see Section 6.5), the persons mentioned above are the EASA Nominated Persons. Detailed information on the powers and responsibilities of EASA Nominated Persons can be found in the Rules of Procedure for EASA Nominated Persons. The Airside Duty Management department is available round the clock as the coordination and contact point of EASA Operations Management (Chief Airport Operations) for all users of Frankfurt Airport.

Airside Duty Management:

Irrespective of expert and disciplinary authority based on organizational hierarchy, all members of EASA Operations Management (Chief Airport Operations) and their executive agencies are authorized to issue instructions to any person using, driving on or accessing the movement areas.

Phone: +49 69 690-77777

2.3 Operations Management for the Terminal Buildings at Frankfurt Airport

Regulations regarding operations management for the terminal buildings can be found in Section 2.2 of the Terminal Regulations.

2.4 Operations Management for the Remaining Areas, Buildings and Facilities at **Frankfurt Airport**

The Corporate Safety and Security department is responsible for the remaining areas, buildings and facilities, as long as they are not operated by third parties based on a heritable building lease contract.

The Safety and Security Control Center is available round the clock as the coordination and contact point for the users of all remaining areas, buildings and facilities at Frankfurt Airport.

Safety and Security Control Center: Phone: +49 69 690-22222

The Retail and Properties unit (HVM) is responsible for the movement and parking areas in the operational and pre-security areas.

3. General Safety/Security and Usage Regulations

3.1 Usage

All traffic areas and facilities on the grounds and in the buildings of Fraport AG (auxiliary routes, halls, stairs, escalators, moving walkways, elevators, toilets, etc.), which are open to the public, can be used by any person during opening hours. Access to the buildings and grounds of Fraport AG is permitted only for the purposes that the individual functional areas of the buildings and grounds are intended for.

3.2 Observance of Service and Quality Standards

The users and lessees of terminal facilities <u>and the grounds and facilities of the airside infrastructure</u> are obligated to observe and maintain service and quality standards to enhance passenger satisfaction. The current applicable standards are summarized in the Service Guidelines for Frankfurt Airport.

3.3 Commercial Activity Including Media and Advertising

Regulations regarding commercial activity including media and advertising can be found in Part 2 Section 4.2.2 of the Airport User Regulations.

Regulations regarding photography, video and audio recordings can be found in Part 2 Section 4.5 of the Airport User Regulations.

3.4 Begging and Peddling, Removal of Items out of Trash Cans

<u>Staying overnight</u>, begging and peddling, or similar activities, are prohibited at Frankfurt Airport. Furthermore, it is not permitted to rummage in trash cans or remove such items as deposit bottles or other materials.

3.5 Contracting of Subcontractors by Lessees and Users on the Grounds of Frankfurt Airport

The company placing the order has the responsibility to inform the subcontractor doing the work about the AFO and FBO and further applicable documents.

3.6 Duties of Disclosure and Authorization Connected to Construction, Service and Maintenance Work

Any construction, service or maintenance work in buildings, facilities or on the grounds of Fraport AG, which must be disclosed and authorized, must be reported to the specific Fraport AG corporate officer responsible for facility areas in advance (five working days), and an authorization must be obtained (see Section 9.1 Corporate Officers Responsible for Facility Areas). The authorization documents must be on hand and presented upon request.

The specific company placing the order and the competent corporate officer responsible for the facility area must be informed of the time and date the work will begin. The demarcation measures, safety/security measures and

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construction site facility areas must be coordinated with the corporate officer responsible for facility areas.

All waste must be disposed of immediately. Correct and proper waste disposal must be ensured.

All construction, service and maintenance work planned in the movement areas must be authorized by EASA Operations Management (Chief Airport Operations). All construction and maintenance work is authorized by way of construction site notices, construction notifications and aviation obstruction notifications. No construction work may be carried out in the maneuvering area and on the apron without authorization in writing. Any listed requirements must be strictly adhered to. Announcements of scheduled construction and maintenance work must be sent at least five working days in advance to one of the following e-mail addresses:

Airside Area Management

E-mail: Baufreigabe-flugbetrieb@fraport.de

Work involving electrical systems and components:

E-mail: Baufreigabe-Elektro@fraport.de

3.7 Working with Flammable Substances

Working with flammable substances, or in a combustible environment, in areas not specifically authorized for this type of work is only allowed with authorization from the Airport Fire Protection Office.

Fire and Explosion Prevention Office
Fire Safety Infrastructure and Set-Ups (BIS)
E-mail: brandsicherheitsdienst@fraport.de

3.8 Use of Cranes or Construction Equipment

The use of all types of cranes or construction equipment to be erected on the Fraport AG grounds requires authorization by EASA Operations Management (Chief Airport Operations), and possibly approval from the government aviation authority. This authorization must be requested by e-mail in advance from Airside Area Management. Before the authorization is granted, the Airside Area Management department will check if approval from the government aviation authority is required. If so, this department will apply for approval.

<u>Airside Area Management</u> <u>E-mail: krangenehmigung@fraport.de</u>

It can take up to six weeks to obtain the authorization due to further offices and agencies having to be involved in the authorization process.

3.9 Access Regulations

The most recently published ID Card Regulations of Fraport AG apply for access regulations regarding the Airport premises.

3.10 Traffic and Licensing Rules

The most recently published Traffic Regulations, including <u>any</u> current supplementary regulations, apply for all traffic on the airport premises.

3.11 Video Surveillance

The Airport uses video surveillance to assist security and operation processes. In accordance with Article 5(1) (a), Article 13 and Article 14 of the EU General Data Protection Regulation (GDPR), the use of cameras is indicated by camera pictograms at entrances to the airport, buildings and premises. Information for concerned parties according to Article 13 and Article 14 of the GDPR is available at https://datenschutz.fraport.de.

3.12 Escape and Rescue Routes

Escape and rescue routes, access routes for the fire department and rescue vehicles, emergency exits, entrances and exits, halls, escalators, firefighting equipment, <u>defibrillators</u> and elevators must be kept clear and functional at all times. Unauthorized use of emergency exits or safety-related equipment is prohibited.

3.13 Unattended Items

Baggage or other items must never be left unattended or abandoned.

3.14 -/-/-

3.15 Non-Smoker Protection/Smoking Ban

Except for specifically designated rooms or cabins, smoking (including ecigarettes) is prohibited in the movement areas, in the immediate proximity to entrances and inside Fraport AG buildings. Butts and ashes must be disposed of only in designated trays or containers. The ashtrays provided must be used.

3.16 Operation of Electrical Equipment for the Preparation of Food and Hot Beverages

The operation of electrical equipment for the preparation of food and hot beverages is only permitted in designated areas.

3.17 Ban on the Operation of Diesel-Operated Vehicles and Generators in Closed Premises

The operation of diesel-operated vehicles and generators in closed premises, access tunnels and basement roads is prohibited.

This does not apply to authorized supply vehicles that supply terminal facilities. In these areas, it is not permitted to unnecessarily idle diesel engines; for example, idling or excessive acceleration of the diesel engines when starting to drive.

3.18 Unmanned Aerial Vehicles (Drones) and Model Aircraft

The operation of unmanned aerial vehicles, such as drones or model aircraft, is prohibited on the premises and within the terminals of Frankfurt Airport.

This does not apply to operations explicitly approved by Fraport AG. A permit for use of drone or model aircraft flights within the terminals must be requested, see C2.3 Terminal Regulations. Inquiries regarding flights elsewhere on the premises (airside and landside) must be directed to <u>EASA Operations Management (Chief Airport Operations)</u>, see Section 2.2, and require explicit approval.

In addition, the operation of unmanned aerial vehicles and model aircraft in the vicinity of and at airports is subject to approval by government authorities.

3.19 Batteries, Rechargeable Batteries and Charging Stations

Regulations regarding the use of lithium-ion batteries in electric vehicles can be found in Sections 12.1 and 12.3 (4) of the Terminal Regulations.

Battery charging stations must be operated in compliance with the relevant special regulations and guidelines. The Airport Fire and Explosion Prevention Office can provide more information.

Fire and Explosion Prevention Office Phone: +49 69 690-66533

3.20 Accidents Involving Persons or Material Damage

Fraport AG must be informed immediately (Safety and Security Control Center / Fire Department and Rescue Services; see list of emergency numbers) when persons have been hurt due to an accident and/or material damage has occurred.

Potential accident risks posed by damage to or malfunctions of buildings, systems or equipment, or due to contamination, must be immediately reported to the Central Office for Defect and Damage Reports (see list of emergency numbers).

3.21 Malfunctions of Equipment, Facilities and Technical Devices

The Central Office for Defect and Damage Reports must be informed in case of malfunctions or defects involving Fraport AG equipment, facilities and technical devices, including furnishings, such as swivel chairs (see list of emergency numbers).

All malfunctions involving communication equipment, such as telephone systems, etc., must be reported to the IT Help Desk (Service Desk of the Information and Telecommunications department) (refer to the list of emergency numbers).

3.22 Handling of Dangerous, Explosive or Water-Polluting Substances and Goods

The handling of dangerous, explosive or water-polluting substances is prohibited. This does not apply to substances absolutely necessary for business operations, provided that a written authorization has been granted by Fraport AG (Airport

Fire Department or, for substances hazardous to water, the consent of the site owner/lessee) in addition to any official permits required.

The user or lessee is responsible for ensuring that the fire protection provisions, the provisions of the Ordinance on Hazardous Substances, the Ordinance on Systems for the Handling of Substances Hazardous to Water (AwSV) or other statutory <u>and technical</u> regulations are complied with as currently amended. The lessee or user is generally not permitted to store or place objects outside the leased units.

Further regulations are listed in Section 6.7.4.

3.23 -/-/-

3.24 Ban on Feeding Animals

It is prohibited to give food and drink to wild animals, particularly birds, anywhere on the airport grounds – including in front of and inside the terminals (see C4.5 Wildlife Control Ordinance, Section 2.8). This does not include animals that are being transported via Frankfurt Airport.

4. Regulations for the Various Operational Areas at Frankfurt Airport

4.1 General

In addition to the general regulations listed above, the following specific regulations apply for the following use cases or facilities of Fraport AG.

The safety instructions for groups of visitors entering operational areas at Frankfurt Airport apply in particular to external visitors.

4.2 Terminals

The general usage regulations for the terminals of Fraport AG apply. These regulations are displayed at the access doors to the terminals. They are also published on the website of Fraport AG (refer to Section 7).

Further regulations for the users of terminals are given in the separate Terminal Regulations (refer to Section 7).

4.3 Parking Garages and Parking Areas

For parking garages and parking areas of Fraport AG, the general regulations for usage of these facilities apply. These regulations are displayed in the access areas. The regulations can also be provided by the Parking Management department of Fraport AG (refer to Section 7).

The designation/rededication of parking areas requires prior approval from the Parking Management department of Fraport AG.

4.4 Movement Areas at Frankfurt Airport

4.4.1 General

Entering and maneuvering on the movement areas are governed by the Airport User Regulations (FBO), the Traffic Regulations (VO) and the ID Card Regulations (AO) of Fraport AG (see Section 7). The following sections supplement these regulations.

4.4.2 Aircraft Handling, Identification Obligation for Responsible Persons

On the aircraft handling positions, the responsible persons for handling must be identified in a suitable and uniform manner.

4.4.3 Assignment of Parking Areas on the Apron

Parking areas are assigned according to a given procedure in order to ensure functional and operational use of the apron areas. According to this regulation, parking areas are all leasable apron areas that are not vehicle parking spaces.

This procedure requires requests for parking areas or modification requests to be sent exclusively to <u>Airside Area Management</u>.

4.4.4 General Aviation (GAT)

The handling of traffic and procedures that fall under "General Aviation (GAT)" is subject to the regulations under C2.8 General Conditions of Fraport AG concerning the performance of ground handling services by Fraport AG and the use of Fraport's own ground handling equipment at Frankfurt Airport.

4.4.5 Behavior During Thunderstorms

Thunderstorms pose a significant hazard during outdoor activities (for example, on the apron and in operational areas). For this reason, there are international recommendations to halt all open air activities on airport grounds during thunderstorms (AHM 630 Chapter 11 / IGOM Chapter 4.5).

Deutscher Wetterdienst (DWD) provides an information service that warns companies whose employees work outdoors of approaching thunderstorms. DWD sends out a warning as soon as a thunderstorm approaches within an eight kilometer radius of the Airport. Lightning is registered in this category and situations where a thunderstorm is moving toward the Airport. In order to receive these messages, it is recommended to be placed on the DWD distribution list. Fraport is not responsible for the transmission of such warnings to third parties.

In accordance with the German Occupational Health and Safety Act, employers are obligated to establish appropriate preventive procedures and safeguards for their employees. Furthermore, the provisions of the DGUV (German Social Accident Insurance) guidelines on storms affecting the aprons of commercial airports (DGUV Information 214-038) also apply. Therefore, Fraport halts all its outdoor activities on receipt of an electric storm warning.

Unit load devices (ULD) or cargo vehicles with shipments subject to the German Explosives Act must not be transported or parked outdoors awaiting further transport. They must be moved inside cargo buildings and fenced-in areas inside the building. They may also be kept in interim storage (see also Section 6.10.5).

4.4.6 Bicycles

Bicycles that are used on the handling apron must be equipped in line with legal requirements and the <u>Traffic Regulations</u> of Fraport AG, specifically regarding lights, mud guards and reflectors (see Traffic Regulations of Fraport AG).

Bicycle registrations are not issued for the maneuvering area.

4.4.7 -/-/-

5. Telecommunications and IT

5.1 Regulations for Leasing Telecommunication Equipment

5.1.1 Applications for Telecommunication Equipment

The lessees of rooms or units owned by Fraport AG can apply for installation or modification of telecommunication equipment listed in the List of Service Charges. Applications must be sent by e-mail to:

-/-/-/-

E-mail: IUK-auftragsmanagement@fraport.de

5.1.2 General Obligations of Lessees

Lessees are responsible for observing the provisions of the AFO governing the use of leased telecommunication equipment. Furthermore, lessees must observe the General Terms and Conditions of the Information and Telecommunications (IUK) Department and ensure that infringements do not occur on their part or on the part of others.

An infringement is any usage that is not in line with laws or regulations or endangers public safety and order.

Starting the day the equipment is connected, lessees are fully responsible for the telecommunication equipment in their leased rooms/units. Lessees are responsible for all damage up to the day the telecommunication equipment is disconnected.

Malfunctions, damage or loss of equipment must be reported immediately to Fraport AG (internal phone number: 127, external phone number: +49 69 690-127). If damage to the telecommunication equipment is caused by a defect, the lessor is only liable if the defect was caused by the lessor or one of the lessor's employees.

Lessees are responsible for observing the Telecommunication Regulations, Telecommunication Law and the EU General Data Protection Regulation in regard to dealing with the persons and numbers listed in the Fraport company telephone book.

5.2 Use of Radio Systems Including Wi-Fi, Beacon, LORA, <u>5G</u> or Similar Equipment

The operation of <u>radio systems</u> that send and/or receive radio waves with frequencies that have not been assigned to the user by the Federal Network Agency is prohibited on airport grounds.

Fraport AG can authorize the use of radio systems mentioned in paragraph 1 if

- it is proven that the operation of the <u>radio systems</u> does not disrupt the radio systems used to assist operations at Frankfurt Airport,
- the radius of the <u>radio systems</u> is measured at the expense of the operator and is not changed once authorization has been granted,

 the operator of the <u>radio systems</u> can ensure that third parties are not able to misuse the <u>radio systems</u> and in so doing disrupt operations at Frankfurt Airport.

Fraport AG can demand that already existing <u>radio systems</u> owned by Fraport AG be used if

- frequencies that do not require prior assignment by the Federal Network Agency and frequencies that are already being used by Fraport AG must be used, or
- the applicant cannot ensure that operation of <u>radio systems</u> that use the frequencies above will not disrupt the <u>radio systems</u> operated by Fraport AG.

Use and charges for use will be governed by a specific contract.

- <u>Radio systems</u> using frequencies that require an assignment decision by the Federal Network Agency to be lawfully used can only be operated on airport grounds if the frequencies have been assigned by the Federal Network Agency to the operator and the operator can prove a compelling operational interest.
- If the operator has a primary economic interest in the sense of a commercial provision of the equipment for other users, Fraport AG can demand that already existing equipment owned by Fraport AG be used and demand user fees for its operation on the grounds.
- These regulations have no effect in the case of landline-based communication where the installation of landline components, installation of cables and their operation on grounds or in buildings of Fraport AG are only possible by Fraport AG as the owner or by third parties after a contract has been signed with Fraport AG.

Holders of hereditary building rights on airport grounds are permitted to operate above-mentioned <u>radio systems</u> according to paragraph 1 in order to conduct their business on the hereditary building right grounds if the stipulations in paragraph 2 are strictly fulfilled and coordination has taken place with the Fraport Information and Telecommunications (IUK) department beforehand. The operation of the equipment must be reported to the Fraport AG Information and Telecommunications department IUK-IC1.

IT Communication

Phone: +49 69 690-66866

C2. Ground Handling, AviationC2.2 General Airport Regulations

6. Environment, Safety/Security and Protection Regulations

6.1 Emergency Response Manual of Fraport AG for Frankfurt Airport (FRA Not)

The Emergency Response Manual of Fraport AG (FRA Not, Notfallordnung) governs the procedures for emergencies at Frankfurt Airport.

It describes the preparations to be made in accordance with Regulations (EU) 2018/1139 and 139/2014 in conjunction with ICAO Annex 14 and Annex 19 for serious incidents, fires and explosions, accidents and emergencies, criminal activity and any aircraft accidents that are anticipated or have occurred at or near Frankfurt Airport. The goal of the procedures defined in FRA Not is to minimize the effect of emergencies. -/-/-.

FRA Not outlines procedures for the coordinated efforts of internal and external organizations involved in combating an emergency situation as far as their involvement is required.

For employees of Fraport AG, FRA Not is a directive for behavior and procedures during emergencies and further specifies the company policies of Fraport AG.

6.2 Fire Protection Regulations

Mindfulness and thoughtful action is expected from all persons to prevent fires and, in case of fire, to fight a fire quickly in order to save persons and animals.

On the grounds of Frankfurt Airport, it is not permitted to take any action that can lead to a fire or explosion risk.

Lighting with an open flame or fire is prohibited. The use of items such as candles, torches, sparklers, fireworks, incense sticks, etc. is prohibited in buildings and <u>in</u> movement areas.

6.2.1 Introduction

Fraport AG has issued Fire Protection Regulations in order to fulfill legal requirements according to Traffic, Construction and Fire Protection Laws. The Fraport Fire Protection Regulations supplement Part 2, Section 5 "Safety Regulations" of the Airport User Regulations. The Fire Protection Regulations summarize the basic rules for fire prevention and the self-help measures to be taken in case of fires or other damage events -/-/-. They provide information on preventive and defensive fire protection measures.

These Fire Protection Regulations are intended for all employees, service providers and customers of Frankfurt Airport when on airport grounds.

6.2.2 Further Fire Protection Regulations on the Grounds of Fraport AG

Holders of hereditary building rights, companies and government agencies in the area of Frankfurt Airport can issue their own fire protection regulations. These regulations must first be coordinated with the Fire and Explosion Prevention Office of Fraport AG.

These fire protection regulations must not contradict the Fire Protection Regulations of Fraport AG.

6.3 Medical Services (Acute Medical Care)

The Emergency Center (Airport Clinic) and Rescue Services are available 24 hours a day for acute medical care (see list of emergency numbers).

6.3.1 Emergency Center (Airport Clinic)

The Emergency Center (Airport Clinic, https://www.fraport.de/medizin) is the point of contact for all acute medical problems at the Airport. It guarantees medical first aid and provides comprehensive medical care for passengers, visitors and employees.

The Emergency Center is open round the clock every day of the year (365/7/24) and is always staffed by qualified medical assistance personnel; in general, a doctor is also present from 7 a.m. to 4 p.m.

Emergency Center duties include:

- Ensuring acute medical care at the Airport (employees of Fraport AG, airlines, outside companies, government agencies, hotels, visitors and passengers, etc.)
- Staffing an emergency response vehicle in the context of full-day rescue/emergency service provision
- · Acting as the point of contact for medical/social emergencies
- Providing medical consultations for all companies and government agencies located at the Airport
- Offering medical advice on aviation medicine issues to external persons (physicians, hospitals, government agencies, passengers)
- As part of medical quality assurance, providing professional advice and overseeing the planning of first aid services from a medical perspective. If necessary, assisting the Rescue Services in performing first aid services with medical and non-medical personnel
- Providing first aid in the event of work accidents
- At the request of the Public Health Department of the City of Frankfurt, providing "public health physician activities" according to legal requirements for the airport until these duties are assumed by Frankfurt's Public Health Department
- Performing examinations at the request of government agencies (police, federal police or customs)

6.3.2 Vaccination Center for Travel Medicine

- Comprehensive advice on travel medicine
- Vaccinations in the context of travel medicine
- WHO-certified yellow fever vaccination center
- Open from 7 a.m. to 3 p.m. (appointments not necessary or possible)

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6.3.3 Rescue Services

Fraport AG Rescue Services is a service provider within the public rescue services of the City of Frankfurt and is ready to provide ambulance vehicles and emergency physician ambulances in conjunction with the Emergency Center in case of medical emergencies.

6.3.4 First Aid Services at Big Events

Rescue Services must be involved if a big event is being planned at Frankfurt Airport. Rescue Services will provide advice in consultation with the Emergency Center for planning and preparing such events from a medical perspective and will also provide first aid services on-site (where required, in conjunction with the Emergency Center).

6.4 Occupational Health and Safety

6.4.1 Introduction

Employees from several companies work together at Frankfurt Airport. Despite the close proximity, each company is "autonomous" in regard to implementing occupational health and safety measures. Comparable jobs at different employers belonging to different accident insurance companies are looked after by different employers' liability insurance institutions (in addition to the supervision by the Institute for Health and Safety). Consequently, there can be differing instructions for implementation of occupational health and safety regulations. However, uniform implementation of occupational health and safety measures is favored by the supervisory authorities.

Consequently, employers at Frankfurt Airport are obligated to observe a set of occupational health and safety regulations. This responsibility also exists if a company (even if only for a short time) exercises the right to give instructions to the employees of another employer.

Sanctions are possible upon violation of any regulation. In severe cases, Fraport AG can also prohibit access to operational areas on airport grounds.

6.4.2 Personal Protection Gear (PPG)

The employer must ensure the provision of personal protection gear. Furthermore, employees must receive instruction on the rules requiring use of PPG at Frankfurt Airport. The requirement to wear PPG must be ordered by the employer (for example, by a directive). The employer is further obligated to ensure that immediate superiors check that the PPG is worn.

Even though these requirements are only illustrative, companies are still required to perform risk assessments and, if necessary, identify the need for additional PPG that may be required in various areas of the Airport on the basis of the risk assessment.

6.4.3 Warning Clothing Meeting DIN EN 20471, Class 2

As the minimum standard and state-of-the-art (EN 20471), all persons inside specific areas must wear a Class 2 high visibility warning vest (also in addition to warning clothing if the warning clothing does not meet EN 20471, Class 2). This regulation applies to all persons within movement areas (see also Traffic Regulations of Fraport AG). For areas outside the movement areas, such as

buildings, halls and work areas with traffic routes, the employer shall decide on the use of warning clothing on the basis of a risk assessment conducted in compliance with Article 5 of the German Occupational Safety and Health Act (ArbSchG).

Excluded from this requirement:

- Persons in vehicles who do not get out of the vehicle, do not work as part of the handling crew and are within an area supervised by authorized personnel (for example, passengers getting on or off an aircraft).
- Employees in a blocked-off area; for example, for events or on construction sites inside the construction site fence (area-specific regulations may also apply here as instructed by the person responsible for the area, such as Construction Site Regulations).

6.4.4 Hearing Protection on Aircraft Handling Positions

Hearing protection must be worn by employees working on aircraft handling positions and on adjacent positions, specifically if the following work is being undertaken:

- Continuous handling work
- Handling work where the auxiliary power unit (APU), climate pack and/or compressor is being operated to cool the brakes
- Aircraft are taxiing into or out of position under their own power

6.5 Safety Management System (SMS)

Fraport AG has implemented a safety management system in accordance with Regulation (EU) no. 139/2014 to promote operational safety in Frankfurt Airport's movement areas.

All organizations and persons involved in airport operations are required to participate in the SMS in accordance with the applicable SMS regulations and the applicable Safety Policy.

The relevant requirements and information on Fraport AG's safety reporting system can be found in the SMS regulations. They can be accessed online at www.fraport.com/SMS.

6.6 Environmental Protection

Environmental protection is a major principle of Fraport's corporate philosophy. As the biggest airport in Germany, we impact the environment in various ways. Thus we have a special responsibility that we take seriously. This is proven by the integration of environment management in the strategic management of the company. Since 1999, Fraport AG has participated in the European Regulation on the Eco-Management and Audit Scheme (EMAS). Furthermore, Fraport AG has repeatedly received confirmation that the company has fulfilled requirements for a good environment management system according to the ISO 14001 standard, which applies worldwide.

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The objective of Fraport's environment management is to ensure environmental stewardship by improving environmental protection efforts and prevention or minimization of negative impacts on the environment. One major element of our efforts is extensive self-monitoring as part of our environment audit scheme. The following environmental mission statements of Fraport AG are derived from this objective:

- We use natural resources economically, specifically soil, water, air and energy.
- We set standards for environmental protection. It is always more important for
 us to avoid negative environmental impacts than to "repair" the result of
 negative impacts. We provide compensation for impacts that cannot be
 avoided. It is our intention to help preserve the natural foundations of life for
 future generations.
- We develop our company in consultation with the neighboring communities and feel that we participate in the development of our society. We take the concerns of our neighbors seriously. We search for solutions when opinions differ.
- We are of the opinion that our environmental protection policy is a success factor for Frankfurt Airport. With our charges policy, we help to further reduce aircraft noise and exhaust emissions.
- With our intermodal traffic concept, we support the shifting of short-haul flights to train travel.

In order to realize these environmental mission statements, we need the support of all those who operate on the airport grounds. That is why we kindly request that you protect the environment during your daily work at Frankfurt Airport and thereby contribute to maintaining a clean environment.

6.7 Water Protection

6.7.1 Introduction

Sustainable water protection not only calls for averting impending risks and rectifying any damage that has occurred, but primarily requires preventive protection and economic use of natural resources.

The measures described in the following sections serve to keep the negative impact of wastewater at Frankfurt Airport as minimal as possible and to prevent endangerment of water above ground, groundwater and soil to the greatest possible extent.

6.7.2 Discharging Wastewater into the Sewage System

The term wastewater describes water changed in its properties by having been used (wastewater) and water that has been collected from or has flown off buildings or hard surfaces (rainwater). There are separate sewage systems at Frankfurt Airport for both types of wastewaters (wastewater sewage system and rainwater sewage system).

To ensure proper wastewater disposal, Fraport AG can issue far-reaching instructions and specifically regulate the type and amount of wastewater by issuing specific instructions for individual users (for example, product

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assessment for detergents and cleaning agents, type, amount, analytical examinations, etc.).

The sewage system user must inform Fraport AG immediately of any changes to wastewater composition or wastewater amounts.

Any temporary discharge of wastewater into the Fraport AG wastewater network, such as during construction works for example, must be reported in advance and approved.

Only detergents and cleaning agents and other operating/auxiliary materials that do not contain any organically bonded halogen compounds <u>or non-biodegradable chelating agents (e.g. EDTA)</u> may be used.

Employees of Fraport AG must be granted access to operation rooms at any time to check disposal procedures or prevent improper disposal.

6.7.2.1 Wastewater Sewage System (Connections Inside Buildings)

Wastewater, having changed after household or industrial use, must be discharged into the wastewater sewage system (connections inside buildings) only if the requirements in the codes of the City of Frankfurt or the City of Kelsterbach governing drainage are fulfilled. Furthermore, the stipulations in the Wastewater Ordinance and Indirect Discharger Ordinance apply. The given limit values must be observed.

6.7.2.2 Rainwater Sewage System

Only rainwater may be discharged into the rainwater sewage system. This drainage must not contain any pollutants such as washing water, cleaning agents, operating material, feces or similar substances. Generally, all areas outside any buildings must be connected to the rainwater sewage system.

6.7.3 Wastewater Treatment Systems

Any discharge from wastewater treatment systems, such as light fluid separators, emulsion separators, grease separators, etc., all require approval in writing, without exception, from Fraport AG and, where required, the relevant government agency.

6.7.4 Handling of Water-Polluting Substances

The legal regulations (e.g. Ordinance on Systems for the Handling of Substances Hazardous to Water and related technical regulations) must be observed when handling water-polluting substances. The user is responsible for fulfilling the approval, notification and audit requirements imposed by government agencies. In the event that facilities for the handling of water-polluting substances are being operated at the airport, Fraport AG must be notified immediately – irrespective of the AwSV hazard class – before the facilities are built, if they are altered significantly or if they are decommissioned. When reporting this information to the Airport Operator, the user is obligated to also hand over all legally required permits, technical documents and audit certificates from the government agencies.

6.7.4.1 Information Requirement

The user must inform Fraport AG in advance of the intended handling of substances hazardous to water and the associated water protection measures (the relevant safety data sheets must be retained). Any contamination of water or other negative impact affecting the properties of clean water must be prevented by observing the given legal requirements.

Reports on required expert inspections must be provided to Fraport AG. The operation of facilities for the handling of substances hazardous to water on Fraport AG property must generally be coordinated with the respective site owner/lessor in advance prior to commissioning, material alterations or decommissioning.

6.7.4.2 Handling of Operating Materials

Operating materials are to be stored in stationary or mobile containers with proper nozzles. Overflow or spillage of operating materials must be avoided. If an operating material has overflowed or been spilled, the valid safety precautions for fueling and defueling must be observed until clean-up has occurred. Fueling systems and vehicles must always contain a sufficient amount of agents that absorb and bind oil.

6.7.5 Maintenance

Aircraft, vehicle and equipment maintenance is only allowed at locations that are specifically designated and equipped for this purpose. Any leftover lubricants or fuels must be discharged into suitable containers and the containers disposed of properly according to legal requirements. Suitable agents for absorbing and binding lubricants and fuels must be kept in the vicinity of these containers.

6.7.6 Emergency Procedure in Case of Accidents

Any discharge or spillage of water-polluting substances or cases of suspected water pollution must be reported immediately to the Safety and Security Control Center (refer to the list of emergency numbers).

The Water Protection Emergency Plan and its annexes apply as currently amended.

Without endangering any person, measures must be undertaken immediately to stop any further discharge or release until the Airport Fire Department has arrived at the scene. Substance information, specifically the safety data sheets, must be handed over immediately to the incident commander.

6.7.7 Corporate Officer Responsible for Water Protection

Any further questions concerning water protection can be answered by the <u>corporate officers responsible</u> for water protection:

Corporate Officer Responsible for Water Protection Phone: +49 69 690-66772

Phone: +49 69 690-25963

6.8 Waste / Waste Disposal

6.8.1 General

Waste must be avoided as far as possible. Unavoidable waste and recyclable waste must be separated properly.

6.8.2 Waste Disposal Operators

The Waste Management department at Frankfurt Airport is responsible for providing waste collection points and properly disposing of waste in the various airport areas.

6.8.3 Waste Categories

- 6.8.3.1 If there are no separate agreements in place with the Airport Operator, the following waste/waste categories on the grounds of Frankfurt Airport shall be disposed of by the Airport Operator:
 - Mixed commercial municipal waste (or residual waste)
 - Paper, card and cardboard boxes
 - Plastic/composite packaging
 - Glass bottles and jars
 - Metal
 - Wood

The Waste Management department at Frankfurt Airport shall provide information on where the relevant collection points are located.

- 6.8.3.2 The Airport Operator reserves the right to exclude any of the above-mentioned waste categories from disposal or include additional categories in disposal. The Airport Operator shall inform people accordingly.
- Any waste that is not disposed of by the Airport Operator must be disposed of by the person responsible in accordance with current laws and regulations and the requirements stipulated by the Airport Operator. Proof of proper disposal and use of suitable companies or facilities must be provided to the Airport Operator upon request.
- 6.8.3.4 Independent and correct action must be taken to separate and dispose of organic kitchen and catering waste, specifically waste from restaurants and retail units (Part 2 Section 5.6.4 FBO and Section 6.8.7 AFO apply for any waste originating from aircraft), in due consideration of hygiene requirements. Organic kitchen and catering waste cannot be placed in the waste containers and waste collection points provided by Fraport AG.

6.8.4 Waste Collection Points / Waste Collection

- The use of waste collection points for their intended purpose is mandatory, unless stipulated otherwise. Installation and operation of own waste collection points on the airport grounds is not permitted without consulting and obtaining approval from the Airport Operator.
- 6.8.4.2 A waste collection point is defined as a designated place where the Airport Operator provides suitable waste collection containers to dispose of the designated waste categories.
- 6.8.4.3 Placement and storage of waste outside the designated waste collection points provided is not permitted, specifically to protect against pests and prevent unpleasant odors.

- 6.8.4.4 The Airport Operator will provide authorized persons with a recycling point to collect any other waste and recyclable waste that cannot be collected at the designated waste collection points (such as metal, batteries, fluorescent lamps, bulky waste (in standard household quantities), etc.).
- 6.8.4.5 Non-recyclable and recyclable waste must be handed over to the Airport
 Operator separated in accordance with proper procedure. Waste collection
 points with designated waste categories are provided by the Airport Operator.
- 6.8.4.6 Hazardous materials must not be disposed of in the Airport Operator's waste collection containers. These materials can usually be handed over free of charge to the hazardous waste collection vehicle operated by the City of Frankfurt (FES). The Airport Operator will provide separate information on hazardous material collection dates and delivery conditions.
- 6.8.5 Waste Collection Containers / Waste Compactors
- 6.8.5.1 The Airport Operator shall determine the type, size, location and number of waste containers and the collection points, transport and access routes, always taking into consideration the interests of users.
- 6.8.5.2 The waste collection containers for the different waste categories are collected and properly disposed of/recycled at regular intervals by the Airport Operator or third parties engaged by the Airport Operator. Should there be larger quantities of waste at a collection point on occasion or in a particular season, requests can be made for additional collections.
- Users must keep the collection containers, their locations and the collection points and transport routes clean and treat them with care. In the event of violations (for example, damage, excessive contaminants or theft of items), the person responsible shall be liable for any damage or loss caused by the intentional or negligent action.
- Waste compactors and waste compaction containers intended for own use outside the waste collection points provided by the Airport Operator must be used only with the Airport Operator's permission. Once the Waste Management department has given its approval, the user must provide the relevant admission forms.
- 6.8.6 Persons Authorized to Use the Waste Collection Points
- **6.8.6.1** The designated waste collection points provided must be used only by authorized lessees, Fraport organizations and airlines.
- 6.8.6.2 <u>Unauthorized persons that use the waste points may be charged disposal costs at the current rate for violating these regulations.</u>
- 6.8.7 <u>Aircraft Waste Disposal (Catering Companies / Cleaning Services)</u>
 - In addition to the regulations outlined in Part 2 Section 5.6.4 FBO, the following shall apply:
- Any food containing animal by-products that is found or left behind in the passenger cabin (when the cabin is being cleaned) must be separated and disposed of at a collection point that the Airport Operator has designated for CAT 1 waste. We expect all food containing animal by-products to be collected by the flight crew and disposed of along with the catering waste.

- 6.8.7.2 It is prohibited to place waste (e.g. refuse sacks) from aircraft cleaning on the apron positions, on the aircraft handling bridges or in other areas of the apron.

 All such waste must be removed immediately or placed securely and correctly in the service vehicle of the aircraft cleaning service provider and disposed of at the waste collection points provided by the Airport Operator.
- 6.8.7.3 The service providers engaged to clean the aircraft cabins are obligated to separate the waste collected into the following waste categories:

 municipal waste, paper/card, PET bottles, kitchen and food waste (catering waste that has been left behind).

6.8.8 F.O.D. Containers on the Apron

- 6.8.8.1 Small objects found on the apron should be disposed of in the designated F.O.D. containers. These are located at each aircraft position.
- 6.8.8.2 Films/foils and packaging material from loading/unloading aircraft should be handed back to the relevant ground handling agent and disposed of in their own logistics area. They must not be disposed of in the F.O.D. containers.

6.8.9 Disruptions

If waste disposal is temporarily restricted, interrupted or delayed as a result of force majeure, an official decision, disruptions to operations, work necessary for operations or other reasons, users shall have no right to claim reduced charges or compensation for damages. The services affected shall be provided as soon as possible.

6.8.10 Improper or Illegal Disposal of Waste

Waste of any kind and recyclable waste in buildings must only be disposed of in the containers provided.

The various types of waste must be separated and disposed of in the designated containers. Should a cleaning service company be contracted to collect the waste, this company must be obligated to fulfill this requirement.

It is prohibited to bring waste from home and put it in the trash cans or waste containers belonging to Fraport AG.

<u>Illegal or improper disposal of waste will be reported to the authorities and the costs for subsequent proper disposal charged to the person responsible.</u>

Already sorted recyclable waste must not be mixed again with other waste and thus become unusable for recycling.

6.8.11 Obligations to Cooperate and Tolerate

Representatives of the Airport Operator (e.g. employees of the Waste Management department, waste management officers) must be granted access to the waste and collection points at all times (aircraft, vehicles, storage facilities, etc.)

6.8.12 Miscellaneous

6.8.12.1 Deviating regulations may be agreed with the Airport Operator.

- 6.8.12.2 Unless already stipulated otherwise, the user shall be liable for any loss/damages and expenses incurred as a result of any breach of the aforementioned obligations, including the delivery of waste material that is not permitted.
- 6.8.12.3 The taking charge of waste by the Airport Operator is subject to charges in some cases. These services are charged in line with the list of fees.
- 6.8.12.4 On request, the Airport Operator can provide specific instructions on how to dispose of hazardous waste (see Part 2 Section 5.6.3 FBO).
- 6.8.12.5 Should a cleaning service company be contracted to collect the waste, this company must be obligated to fulfill the requirements of this regulation, specifically to separate the waste and bring it to the waste collection points designated by the lessor. Plastic bags with different colors must be used (blue for paper, green for glass, yellow for DSD/dual system Germany with the green dot and gray/black/transparent for residual waste).

6.8.13 Contact - Operational Waste Management

The operational Waste Management department should be contacted in relation to any questions regarding waste disposal:

<u>Waste management contact person</u> <u>Phone: +49 69 690-31309</u> Phone: +49 69 690-31312

E-mail: abfallmanagement@fraport.de

6.8.14 Contact - Corporate Officer Responsible for Waste

The corporate officer responsible for waste and his/her representative can provide further advice:

Corporate Officer Responsible for Waste Phone: +49 173-6892611 Phone: +49 170-3673895

6.9 Hazardous Substances

6.9.1 Handling of Hazardous Substances

The following must be noted based on provisions governing hazardous substances, including, in particular, the Ordinance on Hazardous Substances:

No substances or products may be used that are subject to a prohibition of use.

The following must be on hand and presented upon request to government agencies and the Airport Operator or their representatives:

Hazardous Substance Register

The hazardous substance register must indicate the particular hazards relating to the substance, where (exact room designation) and in what quantities the substance is stored, and the annual quantities of the substance used for various purposes.

If prepared for the first time or modified in regard to the rooms where hazardous substances are stored, the hazardous substance register must be sent at least once a year to the Airport Operator. Based on their coordination obligation under the German Occupational Health and Safety Act, the Airport Operator will

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provide the required information to companies in adjacent work areas and to rescue services.

Hazard Assessment

Action must be taken to ensure that the operating instructions, current safety data sheets and hazard assessments are on hand at the area of application and can be handed to the emergency responders in case of an emergency. Fraport AG is authorized to look at these documents at any time (specifically concerning the topic of instructions).

Protection Obligations

The protection obligations must be observed when handling hazardous substances. It is very important to take measures to prevent immediate danger. These measures must be coordinated in advance with the Airport Operator or their representative. The internal procedure must be configured in such a way that dangerous gases, vapors or suspended solids are not released, to the extent this is possible using state-of-the-art technology.

6.9.2 Storage of Hazardous Substances

Hazardous substances must be stored in such a way that they do not endanger human health or the environment. The employer must ensure that substances or preparations that are classified as poisonous, very poisonous, carcinogenic category 1 or 2, mutagenic category 1 or 2, or toxic to reproduction category 1 or 2 are locked away or stored in such a way that only experts and reliable persons have access to the substances (Section 8 of the Ordinance on Hazardous Substances).

6.9.3 Accidents with Hazardous Substances or Release of Hazardous Substances

Without endangering any person, measures must be undertaken immediately to stop any further discharge or release until the Airport Fire Department has arrived at the scene. Hazardous substance information, specifically the safety data sheets, must be handed over immediately to the incident commander.

6.9.4 Contact for Hazardous Substances

The contact for hazardous substances can provide further advice.

Contact for Hazardous Substances Phone: +49 69 690-23723 Phone: +49 69 690-70213

6.10 Radiation Protection and Dangerous Goods

6.10.1 Radiation Protection

6.10.1.1 Handling of Radioactive Substances According to the Ordinance on Radiation Protection (StrISchV)

Equipment with radioactive substances requiring official approval, for example radiation-based gages or trace detection instruments with Ni-63, on the grounds of Fraport AG must be reported beforehand to the

Dangerous Goods and Radiation Protection Phone: +49 69 690-23723 Officer

Phone: +49 69 690-70213

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and to the

<u>Fire Prevention Office of the Airport Fire</u> Phone: +49 69 690-66533 <u>Department</u>

with information regarding the location of equipment and storage location. The equipment must be used and applied only by competent and instructed personnel in the rooms and areas that are listed in the authorization notice.

The corporate officer responsible for radiation protection must, if his/her presence is not required according to the authorization document, be able to be contacted during operations. Suitable measures are to be taken to prevent theft or other forms of disappearance of the radioactive substances including unauthorized use.

The corporate officer responsible for radiation protection at Fraport AG is available to answer further questions pertaining to radiation protection.

Dangerous Goods and Radiation Protection Phone: +49 69 690-23723 Officer

Phone: +49 69 690-70213

6.10.2 X-Ray Equipment

Equipment for the examination of baggage / X-ray equipment for the examination of cargo must be operated only by persons who can prove they have the required experience and have been instructed according to the <u>Ordinance on Radiation Protection</u>. Steps must be taken to ensure that no unauthorized person may switch on or operate the equipment for the examination of baggage / X-ray equipment for the examination of cargo. A visual and functional check at the inlet and outlet side of this equipment must be performed daily at the beginning of a shift.

If any defects are spotted, the equipment must be shut down and checked by an expert company. The superior must inform the corporate officer for radiation protection. Malfunctions and false detections must be reported as well. The equipment for the examination of baggage / X-ray equipment for the examination of cargo must not be operated again until the expert company has ensured that the equipment is functioning properly again. Maintenance work on the equipment for the examination of baggage must be undertaken only by an expert company.

6.10.3 Dangerous Goods

6.10.3.1 General Rules for the Loading and Transportation of Dangerous Goods at Frankfurt Airport

Dangerous goods must be handled only according to national and international legal requirements for air and road traffic. The persons handling dangerous goods must have been instructed regarding the dangerous goods regulations. In the air traffic department, the training for handling dangerous goods must be repeated every two years. Participation in basic and repeated training must be documented.

Supplemental regulations regarding the storage, handling and transportation (on airport grounds) of dangerous goods have been set out for the airport.

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6.10.3.2 Regulations in Detail:

- Only undamaged dangerous goods may be loaded. This also applies for transportation on airport grounds.
- For transportation on airport grounds, the loose loaded dangerous goods must be secured separately and away from standard cargo on cargo vehicles.
 When transported, the dangerous goods must be protected against weather conditions (e.g. packed in plastic foil and lashed).
- Cargo goods with radioactive content (class 7 substances, all categories) and cargo shipments that are subject to the provisions of the German Explosives Act must be placed on a separate cargo vehicle. A weighing slip must be attached to the cargo vehicle indicating flight number, AWB number and amount of packed items.
- This cargo vehicle must be handed over to the driver who signs a receipt slip (for shipments subject to the German Explosives Act, the vehicle must be handed over (to third companies) by a person in possession of a competence certificate).
- The cargo vehicle driver performing point-to-point transportation of shipment items with radioactive content / cargo subject to the German Explosives Act must
 - on the import side also hand over the shipped items to the specific cargo area and take a receipt slip (incoming location for special cargo). For shipments subject to the German Explosives Act, the vehicle must be handed over (to third companies) by a person in possession of a competence certificate certificate.
 - on the export side hand over the shipment items to the loading supervisor at the handling position and take the receipt slip.
- Dangerous goods must be loaded only after consulting the loading supervisor/ ramp agent. They must be listed in the loading plan.
- Dangerous goods (applies to loose cargo shipments and those on pallets or in containers)
 must be secured according to the handling instructions (e.g. TOP arrows) and the prohibition of mixed loading (always apply prohibition list for mixed loading) and secured against damage upon loading (lashed or placed within other cargo).
- When loading shipments with the hazard class 7, radioactive, the limit values
 and distances indicated in the loading table for radioactive shipments must be
 strictly observed. Such shipments are generally to be loaded onto the aircraft,
 container, igloo, pallet bottom (this does not apply for freighter aircraft) and
 lashed separately. The loading supervisor checks to see if the shipment has
 been loaded properly.
- Loading units with dangerous goods must have a red/white hatched weighing slip indicating the dangerous goods in this unit (indication of IATA Cargo IMP Code). Shipments with radioactive content must show the transport index.
- If damaged goods are noticed during loading or unloading, the "Behavior in Emergencies" procedures must be applied immediately (these can be found in the Traffic Regulations). The emergency number 112 must be called immediately.

6.10.3.3 Shipments Subject to the Regulations of the Nuclear Energy Act and Ordinance on Radiation Protection

According to the Ordinance on Radiation Protection, shipments with radioactive content must be <u>handled</u> only in authorized storage areas/rooms. Intended setup and operation of such storage areas/rooms must be reported to the Fire and

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Explosion Prevention Office and to Fraport AG's corporate officers responsible for dangerous goods and radiation protection, and require approval from the

Fire Prevention Office of the Airport Fire Department

Phone: +49 69 690-66533

Corporate Officer Responsible for Dangerous Goods / Corporate Officer Responsible for Radiation Protection Phone: +49 69 690-70213

Phone: +49 69 690-23723 Fax: +49 69 690-23061

Advance notice from the airline or supplier of the goods to be transported, specifically concerning the delivering company, delivery date, flight number with date, loading location/loading unit, AWB number, pieces and weight, is absolutely necessary. No liability is assumed if these requirements are not fulfilled. Any extra expenditure incurred will be charged separately. This advance notice must be sent to the airline's cargo handling agents (see also Section 9.2).

6.10.3.4 Reporting Obligations for Shipments Covered by the German Explosives Act

Cargo shipments that are subject to the provisions of the German Explosives Act must be handled only by companies having been granted authorization according to the German Explosives Act (loading and unloading of aircraft is excluded). Responsible persons (possessing a competence certificate) must be present at the locations the cargo is handed over. These persons are in charge of the handing over of the shipments containing explosives.

Shipments that are subject to the provisions of the German Explosives Act, which cannot be transported within 24 hours after the shipment is made available or until the end of the following work day, must be stored in a storage area that complies with the German Explosives Act (Article 17) if the small amounts rule cannot be applied according to the explosives storage regulation LR 410.

Advance notice from the airline or supplier of the goods to be transported, specifically concerning the delivering company, delivery date, flight number with date, loading location/loading unit, AWB number, pieces and weight, is absolutely necessary. No liability is assumed if these requirements are not fulfilled. Any extra expenditure incurred will be charged separately.

Intended setup and operation of such storage areas/rooms must be reported to the <u>Fire Prevention Office of the Airport Fire Department</u> and to Fraport AG's corporate officers responsible for dangerous goods and radiation protection -/-/-.

Fire Prevention Office of the Airport Fire Department

Phone: +49 69 690-66533

Corporate Officer Responsible for Dangerous Goods / Corporate Officer Responsible for Radiation Protection Phone: +49 69 690-70213

Phone: +49 69 690-23723 Fax: +49 69 690-23061

All shipments subject to the German Explosives Act must be supervised during handling. Intermediate stops or the provision of ULD/bulk units are permitted only

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in secured areas. Secured areas are cargo areas separated and away from the standard cargo areas. The access and departure points must be guarded by a natural person who has received special instructions. Action must be taken to ensure that unauthorized persons are prevented from access and cargo is not removed without authorization.

6.10.4 Storage of Dangerous Goods

Regulations regarding the storage of dangerous goods can be found in Part 2 Section 5.5.2 of the Airport User Regulations.

Fire Prevention Office of the Airport Fire Department

Phone: +49 69 690-66533

Corporate Officer Responsible for Dangerous Goods / Corporate Officer Responsible for Radiation Protection Phone: +49 69 690-70213

Phone: +49 69 690-23723 Fax: +49 69 690-23061

Fraport Cargo Services GmbH has authorized storage rooms/areas for dangerous goods of classes 2 to 6, 8 and 9 including packages with radioactive material of class 7.

Dangerous goods of class 1 (explosives) can, if they are subject to the German Explosives Act, only be stored if the requirements in the Second Ordinance to the German Explosives Act are fulfilled.

Lufthansa Cargo AG also operates a storage facility for radioactive substances of class 7.

6.10.5 Procedure During Thunderstorms

The following applies in addition to the procedures listed in Section 4.4.5: If a thunderstorm is expected based on the weather report (info via FDTplus, button 7 [Remarks 1] or information from the GDO (Ground Duty Officer), then ULD or cargo vehicles with shipments subject to the German Explosives Act must not be transported or parked outdoors awaiting further transport. They must be brought inside the cargo buildings and be placed in a fenced-in area of the dangerous goods section, and they may also be kept in interim storage or even unloaded so that the remaining cargo (not containing explosives) may be transported in the meantime. In this case, a new scheduling must be undertaken. These transport limitations also apply for transfer runs.

On the apron, any shipments that are subject to the German Explosives Act must be handled and loaded onto the aircraft with priority. Incoming shipments of this kind must be transported as quickly as possible to roofed areas.

7. Further Applicable Policies and Documents

7.1 Regulations

- C2.1 Airport User Regulations (FBO)
- C2.3 Terminal Regulations
- C2.5 Regulations on Handling of Flight Operations
- C2.8 General Conditions of Fraport AG concerning the performance of ground handling services by Fraport AG and the use of Fraport's own ground handling equipment at Frankfurt Airport
- C2.9 Traffic Regulations of Fraport AG
- C4.1 FRA Not only for airport users (+49 69 690-28749)
- C4.3 ID Card Regulations
- C4.5 Wildlife Control Regulations
- C4.6 SMS Regulations of Fraport AG and FRA-Vorfeldkontrolle GmbH
- C4.8 Fire Protection Regulations
- Rules of Procedure for EASA Nominated Persons

7.2 Further Regulations

- General Technical Contractual Terms and Conditions of Fraport AG
- General Terms and Conditions of the IT Service of the IUK Service Unit (Services and Works)
- General Terms and Conditions of the VIP Service
- General Terms and Conditions Regarding Provision and Use of Counters in the Terminal Facilities
- General Terms and Conditions of Parking Agreements
- Parking User Regulations
- General Payment Terms and Conditions of Fraport AG
- Service Guidelines for Frankfurt Airport and Customer Satisfaction Indicators
- PRM Regulations
- Airport Charges
- Regulation Governing the Operation of Unmanned Aerial Vehicles
- Aerodrome Manual of Fraport AG (password-protected)
- Water Protection Emergency Plan
- General Privacy Policy of Fraport AG

The above regulations and guidelines are available on the Fraport AG website: https://www.fraport.com

Should you have any further questions, please do not hesitate to contact your responsible partner at Fraport AG.

8. -/-/-

9. Further Contact Persons

9.1 Corporate Officers Responsible for Facility Areas of Fraport AG

Facility Management Terminals

Phone: +49 69 690-60128

Facility Management Infrastructure, Areas and Systems Engineering

Phone: +49 69 690-70060

Facility Management Campus Phone: +49 69 690-20617

9.2 Contacts for Shipments Subject to the Nuclear Energy Act and the Ordinance on Radiation Protection or Subject to the German Explosives Act

For airlines handled by Fraport AG or WISAG, advance notices must be sent to:

the cargo vehicle drivers of Fraport AG

Fraport AG

Fax: +49 69 690-41021 / 61560

SITA: FRAICXH

the cargo vehicle drivers of WISAG

WISAG

Fax: +49 69 690-74634 SITA: FRAKOXH/FRAKMXH