

# C4.3

## Identification Regulations

The terms of the Aviation Security Act (LuftSiG), the Air Traffic Licensing Regulations (LuftVZO) and the EU Aviation Security Regulations place an obligation on Fraport AG to safeguard the airport site. Therefore, access by foot or car to the landside or airside areas shall only be permitted to authorized persons.

These Identification Regulations serve to describe the identification system applicable at Frankfurt Airport as well as the associated access regulations on foot or in a vehicle.

These Identification Regulations are instructions issued by the airport operator on the basis of Part 2, Number 1.1, of the officially approved Airport User Regulations together with their annexes and shall be complied with by all persons employed at Frankfurt Airport.

*The German version of this document is binding. This English version is not binding and is for information purposes only.*

These Identification Regulations supersede the version of October 2014.

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## 1. General

The consent of Fraport AG shall be required for the access on foot or by car to particular areas of the airport. Fraport AG issues Airport ID Cards and Vehicle ID Cards as evidence of such consent.

Unauthorized access by foot or car to the landside and airside areas is prohibited.

Without exception, all persons employed at Frankfurt Airport and all vehicles operated at Frankfurt Airport shall require an Airport ID Card or a Vehicle ID Card. One ID Card only is issued for each person and for each vehicle.

Airport ID Cards and Vehicle ID Cards shall be applied for in writing at the ID Card Services of Fraport AG. Where provided for this purpose, the respective applicable Fraport AG forms should be used. Every application will be reviewed individually. Applicants have no statutory right or claim to the issue of Airport ID Cards or Vehicle ID Cards or to any particular authorization.

Airport ID Cards and Vehicle ID Cards are the property of Fraport AG and shall be returned to the ID Card Services of Fraport AG immediately upon the termination of the holders' activity at Frankfurt Airport, upon the expiry of the ID Cards or if and when these Cards become invalid or damaged, when the personal particulars of the ID Card holders or of the vehicle concerned have changed or when other qualifying conditions for authorized possession no longer apply. Falsifying Airport ID Cards and Vehicle ID Cards, such as by amendment in written or pictorial form, is forbidden.

Anyone who, either deliberately or negligently, does not wear the ID Card visibly in a non-public area, who transfers it to a third party, who does not return it to the issuing office or does not do so within the prescribed time, who does not report its loss or does not report it promptly or who obtains unauthorized access for himself/herself or a third party to a restricted access area, shall be deemed as having committed an offence pursuant to Section 18 of the Aviation Security Act. Such violations can be punished with a fine not to exceed ten thousand euros.

Airport ID Cards, Vehicle ID Cards and the services of the ID Card Services shall be rendered against the payment of charges. Charges are governed by the terms of Fraport AG's currently valid List of Service Charges published online at [www.fraport.de](http://www.fraport.de)

Fraport AG also reserves the right to charge a fee for the use of the airport's general infrastructure.

The Identification Regulations of Fraport AG form part of the Aviation Security Plan approved by the regulatory agency responsible. Non-compliance with the Identification Regulations may result in withdrawal of the Airport ID Card and the Vehicle ID Card. The Identification Regulations are mandatory instructions.

## **2. Qualifying Conditions for Obtaining Authorization**

### **2.1 Business Accounts**

Applications for Airport ID Cards may be made only for an approved/authorized activity at Frankfurt Airport and basically only by a commercial company, a self-employed person, a government agency or a state institution (referred to below as "company"). An extract from the commercial register and/or a business registration must be submitted on request. The assessment of whether the function is an approved one shall be incumbent on Fraport AG.

Companies that award contracts to subcontractors, self-employed persons or other third parties shall ensure that these enterprises meet the qualifying conditions specified above and that the necessary Airport ID Cards and Vehicle ID Cards are applied for directly on their own behalf.

### **2.2 Persons**

Persons, for whom an Airport ID Card is requested, shall

- require the Airport ID Card in order to carry out an authorized activity for an approved company and shall provide proof for the necessity of access by foot or car, if requested to do so, and
- be employed by the company making the application, or pursue a self-employed or commercially registered function and
- be regularly and permanently employed at Frankfurt Airport (this does not apply to Short-Term ID Cards) and
- present a valid national ID card or passport (respectively a valid passport for non-EU members excluding Island, Norway and Switzerland ) when the Airport ID Card is collected, and
- have the necessary work and residence permits; when a permanent Airport ID Card is collected, these documents shall be presented upon request, and
- if the domicile during the last five years has been abroad, and a security background check is required for the application of a permanent Airport ID Card, shall also present a certification of impunity.

For the receipt of an Airport ID Card granting access to the apron (ID Card colors "red "and "yellow ") the general minimum age is 14 years.

For the issue of Airport ID Cards valid for airside areas, confirmation of an occupational function in these areas is required.

#### **2.2.1 Multiple Activities at Frankfurt Airport**

Persons carrying out two or more different activities for different employers who require an Airport ID Card for each activity must make sure a separate Airport ID Card is applied for and used for each of these activities. Airport ID Cards must not be used for an activity carried out for another employer.

### **2.2.2 Background Check**

Applicants must be free from any security-related objections. The regulations of Article 7 Aviation Security Act (reliability check) and the relevant implementing order shall apply where the Airport ID Cards in question are for the airside area of the airport security area (blue, red or yellow ID Cards). The Aviation Security Authorities shall then decide who is to be given access authorization for these areas (Article 10, para. 1, clause 1 Aviation Security Act).

The information and facts required on the persons to be checked shall be conveyed at least four weeks prior to the planned commencement of his or her function; the security background check may, however, take longer in some individual cases. The appropriate forms provided by the ID Card Services shall be used.

If the reliability check is negative a further application for a reliability check may not be made less than one year after the results of the last check were made known. This does not apply if the person concerned can prove that the reasons for rejection no longer apply.

The background check will be repeated at regular intervals (in compliance with the respective legal requirements) after notification of the results of the last check. Depending on the validity period of the Airport ID Card, the ID Card Services will automatically apply to the government agency in charge of aviation security for a repeat check three months before the expiry of the validity of the reliability check for ID Cards valid for more than one year. Applicants must reapply for a check for Airport ID Cards valid for one year and every time the ID Card is prolonged.

The ID Card Services must be informed immediately and in writing of any changes to the data relevant to the background check (e.g. place of residence, registered office, name change, national ID card or passport number).

### **2.2.3 Aviation Security Training**

Under 11.2.6.1 of the Annex to Regulation (EU) No. 2015/1998, all persons except passengers who are to obtain unsupervised access to the security areas of an airport must complete aviation security training under 11.2.6.2 of this regulation before they can be given permission to access the security areas. Persons who have obtained aviation security training under 11.2.3 to 11.2.5 of the Annex to Regulation (EU) No. 2015/1998 or are certified as trainers under 11.5 can be exempt from the training requirement if they submit a relevant certificate of training / proof of qualification to the Airport ID Card Service Center (SCF).

The required training under 11.2.6 can be computer-based, using an interactive online training course (IST) of Fraport AG; alternatively, valid training certificates from other authorized providers will be accepted. The interactive online training (IST) of Fraport AG includes a test that must be passed. The passing of the test within the allotted time is recorded and stored in Fraport AG's ID Card administration system. A certificate is then issued for each employee and sent to his or her employer after the aviation security training has been successfully completed. The ID Card Services will automatically initiate the necessary recurrent training eight weeks prior to the expiry of the validity of the previous training. The request for an aviation safety training is sent to the Airport ID Card holder via his or her employer together with the access data for the computer-assisted training program.

If no valid training certificate is presented, no ID Card can be issued. In the event that refresher training is not completed on time, a previously issued Airport ID Card will be suspended.

## **2.3 Vehicles**

Vehicle ID Cards are required to enter the operations areas whose pedestrian/vehicle access is controlled as well as to access the airside areas. The vehicles must be roadworthy, be licensed to drive in the Federal Republic of Germany and be adequately insured (cf. Airport User Regulations).

Drivers of vehicles used on the apron require an apron driving license. The existence of an apron driving license is marked on the Airport ID Card. Vehicles licensed to access the apron shall require apron identification plates.

Furthermore, the terms of Fraport AG's Traffic and Licensing Regulations shall also apply.

# **3. Types of ID Cards**

## **3.1 Permanent Airport ID Cards**

Permanent Airport ID Cards are individual Airport ID Cards with photograph for persons working regularly and permanently at Frankfurt Airport. These ID Cards are not transferable.

Holders of permanent Airport ID Cards are obliged to obtain a new Airport ID Card from the ID Card Services if their personal appearance changes. This applies also in case of impairments of the legibility of the ID Card. A new photo is always required whenever a new Airport ID Card is issued.

Permanent Airport ID Cards are issued with a validity of no more than five years.

## **3.2 Transferable Airport ID Cards**

Transferable Airport ID Cards are ID Cards without photograph and are only issued to government agencies. They are valid only in combination with a service ID Card from a government agency. These ID Cards are reserved for persons that are employed at Frankfurt Airport only sporadically and/or in rotation and who do not possess an own Airport ID Card. Transferable Airport ID Cards may only be transferred within a government agency to persons having undergone a valid background check.

Transferable Airport ID Cards are issued with a validity of no more than two years.

## **3.3 Short-Term ID Cards**

Short-Term ID Cards are individual ID Cards with photograph. They are issued to persons that are temporarily working at Frankfurt Airport or serve as a temporary replacement for an Airport ID Card.

Holders of Short-Term ID Cards are subject to border checks when entering or leaving non-Schengen-areas in the airport terminals and must present their Short-Term ID Card at these checkpoints.

Short-Term ID Cards apply for persons that

- are working in the operations area up to four times per calendar year for periods of no longer than 14 days each (green ID Cards)
- are working in the airside areas four times per calendar year for periods of no longer than 14 days each and do have a security background check and a valid Aviation Security Training (blue, red or yellow ID Cards)
- are working in the airside area for no longer than one day per month without background check and without valid Aviation Security Training, accompanied by a person. (blue, red or yellow ID Card). The supervisor authorized in this case must have a valid, permanent Airport ID Card for the area to be accessed; he or she must have the supervised person in view at all times and reasonably rule out security violations.

The validity of Short-Term ID Cards depends on the required duration of access and is limited to the before-mentioned periods.

### **3.4 Transferable escort authorization**

Transferable escort authorizations grant a specific group of persons the short-term permission to transfer the escort authorization according to item 5.2.4 within this group. Only holders of valid Airport ID Cards may escort other persons. Transferable escort authorizations are composed of a main ID Card and ten visitors' ID Cards. In additions, the regulations in item 5.2.4 shall apply.

Transferable escort authorizations for airside areas are issued with a maximum validity of one year. Transferable escort authorizations for the operations area are issued with a maximum validity of three years.

### **3.5 Permanent Vehicle ID Cards**

Vehicle ID Cards serve for the operation of a vehicle that is permanently operating at Frankfurt Airport. Vehicle ID Cards are not transferable.

Permanent Vehicle ID Cards are issued for a maximum validity of three years.

### **3.6 Transferable Vehicle ID Cards for Cargo City South/Cargo City North**

Transferable Vehicle ID Cards serve for the operation of various vehicles operated in Cargo City South and Cargo City North in rotation. Transferable Vehicle ID Documents are issued to forwarding agencies, suppliers and transportation service providers who do not have an office on-site only and may only be transferred within the company.

Transferable Vehicle ID Cards for Cargo City South/Cargo City North are issued with a maximum validity of two years.

### **3.7 Short-Term Vehicle ID Cards**

Short-Term Vehicle ID Cards serve for the operation of a vehicle that is temporarily used at Frankfurt Airport or as a temporary replacement for a Vehicle ID Card.

They may be issued up to four times per calendar year for 14 day periods for the same vehicle. The Short-Term Vehicle ID Card for the operations area (green card color) must be applied for at the ID Card Services or at the Visitors Service. The Short-Term ID Card Office in Terminal 1 is responsible for applications for Short-Term Vehicle ID Cards for the apron area (red).

The validity of Short-Term Vehicle ID Cards depends on the required duration of access and is limited to the before-mentioned periods.

### **3.8 Key Cards**

Key Cards without photograph are used to open specific, technologically secured access points on foot or by car. They are considered to be "keys" and not as legitimization for a person or vehicle. The use of a card reader with a key card may also be combined with a check on an Airport ID Card or driving permit.

Key Cards are issued with a maximum validity of two years.

### **3.9 Key Cards for the One-Time Access to Cargo City South/Cargo City North**

One-Time Vehicle Access Key Cards grant forwarding agencies, transportation service providers and visitors the right to a one-time access to Cargo City South/Cargo City North after registration.

## **4. Airport Areas**

### **4.1 Landside areas (operations areas)**

The Frankfurt Airport landside area is divided into various operations areas. There are three different categories of operations areas:

#### **4.1.1 Publicly accessible operations areas**

Among the publicly accessible operations areas that may be accessed without passing through a checkpoint, there are mainly the public Terminal areas.

#### **4.1.2 Access-controlled operations areas**

Among the access-controlled operations areas there are the roads in the vicinity of the Terminals, such as those in the Cargo Cities North and South. A manned or technically secured checkpoint must be passed before entering such roads.

#### **4.1.3 Operations areas with Vehicle and Foot Access Control**

These operations areas include the Operations Area East and the basement roads of the Terminals. A manned or technically secured checkpoint must be passed before vehicular or pedestrian entry to these areas.

### **4.2 Airside Areas**

#### **4.2.1 Access-Controlled Airside Areas in the Terminal**

The Terminal areas after the boarding pass control and before the security control is an access-controlled airside areas.

#### **4.2.2 Critical Parts of Security Restricted Areas**

The Critical Parts at Frankfurt Airport include the Terminal areas behind the security checkpoints, the airfields and the baggage handling areas. Before entrance by vehicle or on foot persons and goods controls are carried out.

## **5. ID Card Authorizations**

### **5.1 General Authorizations**

Airport ID Cards and Vehicle ID Cards carry different vehicular/pedestrian access authorizations. The validity of an Airport ID Card for a specific area is shown by the color of the ID Card. Technically readable codings of the ID Cards are attached to them according to their color.

#### **5.1.1 Green ID Card**

A green ID Card allows its holder to access the general operations areas.

#### **5.1.2 Blue ID Card**

A blue ID Card allows its holders to enter the airside area in the Terminals. This ID Card includes the authorizations of the green ID Card.

A reliability check and an aviation security training are required before this card can be issued.

#### **5.1.3 Red ID Card**

A red ID Card allows its holder to enter the apron area. The apron is one of the critical parts. This ID Card includes the authorizations of the green ID Card.

A reliability check and an aviation security training are required before this card is issued.

#### **5.1.4 Yellow ID Card**

A yellow ID Card includes the authorizations of the green, blue and red ID Cards. Proof of permanent activity in all of these areas is necessary before approval for these areas is given.

A reliability check and an aviation security training are required before this card is issued.

### **5.2 Additional Authorizations by Letter Identification**

Airport ID Cards can be supplemented by additional authorizations which must be applied for separately. A separate application must be filled out for re-issued ID Cards and company transfers. It is the responsibility of Fraport AG to determine the user groups.

### **5.2.1 C - Cargo**

Airport ID Cards marked with a "C" authorize the holder to enter Cargo City South and Cargo City North only.

### **5.2.2 F - Apron Driving License**

Appropriate training is required to drive a vehicle on the apron. As proof of successfully completed training, ID Card holders are given the additional authorization "F" as a driving permit. This additional authorization does not constitute the right to pedestrian or vehicular access. For details please see the Traffic and Licensing Regulations.

### **5.2.3 L - Background Check Carried Out**

This is an additional authorization given to employees of cargo, mail and cleaning companies, goods suppliers and other companies who are given a green ID Card for the operations areas and who by virtue of their activities have a direct influence on aviation security.

A background check according to Article 7 Aviation Security Act is necessary for this additional authorization.

### **5.2.4 M - Escort Authorization for Visitors**

Airport ID Card holders are authorized to escort a small number of persons (max. 10) without Airport ID Cards on short visits to the areas he or she is entitled to enter. This additional authorization is limited to certain groups of persons.

The use of this additional authorization is only admissible in cases where the application of Short-Term ID Cards is not possible due to time restrictions. Approval from the government agency in charge of aviation security is required for the granting of this additional authorization. Escorted visits may be for business purposes only and are possible for one day per calendar month only.

Persons entitled to escort visitors must hand out to the visitors the appropriate ID Cards and must monitor the visitors at all times; they must also make sure that no security breaches are committed by the visitors. When entering the airside areas only manned checkpoints may be used. The visitors must identify themselves via an official national document at the checkpoints. The escorting person must collect the visitor ID Cards again at the end of the visit. The cardholder having the escort authorization must document the visit on the appropriate form.

### 5.2.5 R - Airfield Driving License

Independent driving on the airfield requires the additional driving permit "R". This is conditional on a successfully completed "Airfield" driving training course. The basic condition for an application for the "Airfield" driving training course is having held a valid driver's license for the apron for 3 months. Additional authorization "R" includes additional authorization "F".

Access by vehicle to the airfield requires the consent of the Apron Control Services of Fraport AG. A new application for driving permit "R" must be made following a change of company. For details please see the Traffic and Licensing Regulations.

### 5.2.6 S - Fraport AG Executive Board

The ID Card holder is a member of the Fraport AG Executive Board. The additional authorization "S" includes escort authorization "M".

### 5.2.7 Y - Apron Passage

This authorization permits access to the apron canteen through the road in the critical parts and adjacent to Gate B on the "blue" ID Cards.

### 5.2.8 Z - Customs Area

Authorization to enter the customs area of the baggage claim section on green ID Cards. Blue and yellow ID Cards include this authorization.

## 5.3 PIN Code

The PIN code serves for the identification at specific access points to critical parts. This code is assigned by the ID Card Services, if required. The PIN code holder is under obligation,

- not pass on his or her PIN code to other persons,
- to keep the Airport ID Card and the PIN code in separate places,
- to keep the notification of the PIN code and any written record of the PIN code in a safe place.

Failure to do so can result in withdrawal of the ID Card.

## 5.4 Individual Vehicular and Pedestrian Authorizations

Individual access authorizations can be assigned to technologically readable Airport ID Cards and Vehicle ID Cards. This authorization can be used to regulate and check pedestrian or vehicular access to specific areas or to different foot/vehicle accesses. An authorized company signatory shall have to apply for this authorization at the department of Corporate Safety and Security, Operational Planning, exclusively in writing by providing a detailed description of the need for vehicular or pedestrian access. The application must also contain:

- ID Card number,
- last name, first name
- company name
- time period,
- and, if required, confirmation from the contractor,
- and perhaps the proof of a rented parking lot,
- reader number identified on the device.

No claim exists for individual authorizations; Fraport AG may reject them without a reason being given. The Department of Operational Planning is to be notified immediately if individual authorizations are no longer required or if one or several requirements for the ownership (of authorization) are no longer met.

## 6. Use of ID Cards

### 6.1 Notes on Security

The Fraport AG Identification Regulations are deemed to be recognized upon application of Airport ID Cards and Vehicle ID Cards. Airport ID Cards and Vehicle ID Cards are

- only valid in the allocated area,
- shall be worn visibly on outer clothing (Airport ID Cards) or displayed visibly in locked vehicles (Vehicle ID Cards),
- shall be shown at checkpoints without being asked and handed to security personnel upon request,
- undergo a technological inspection when so requested by security personnel,
- stored carefully and protected against damage,
- shall be protected against theft, loss and unauthorized use,
- shall be kept separately from the PIN code.

The loss or suspicion of loss of an ID Card shall be reported immediately to the Safety and Security Control Center of Fraport AG, telephone: 069 690-22222.

Airport ID Cards and Vehicle ID Cards may be used only as pedestrian or vehicular access authorizations where there is a legitimate reason and in the course of business operations.

Holders of Airport ID Cards who take part in aviation operations as a passenger shall undergo the customary procedures and checks for air passengers.

When using technologically guarded pedestrian or vehicular access points, care must be taken that no unauthorized persons gain access. Pedestrian or vehicular entry points must not be opened for other persons or vehicles. After passing through automatic doors and barriers, cardholders must wait until they have closed again. If a possibly unauthorized pedestrian or vehicular entry cannot be prevented, the Safety and Security Control Center of Fraport AG must be informed immediately, telephone: 069 690-22222.

Airport personnel has to address all persons within airside areas where no air passengers are present or to inform the Safety and Security Control Center of Fraport AG if they do not wear their ID Card visibly or wear no valid ID Card at all.

### 6.2 Customs Regulations

Cardholders are under the obligation to use the customs exits (so-called red or green customs channels) identified in the Terminals. Deviating from that regulation, cardholders may use communication ways (single-entry access control systems) from the non-Schengen area into the Schengen area and in the publicly accessible Terminal areas. A condition for it is that the single-entry access control systems be marked with the following pictogram



and that the cardholders do not carry any bags or similar containers, as the single-entry access control systems are subject to customs supervision in accordance with § 208 German tax code. The following items are excluded thereof:

- Binders with free insight up to a size of max. 30 cm x 40 cm x 10 cm,
- Document briefcases up to a size of max. 30 cm x 40 cm x 4 cm,
- Belly pockets with a size of max. 20 cm x 20 cm x 5 cm,
- Writing material, memorandum books, blocks, paper and pins,
- Max. 10 tools without container,
- Tablet PC,
- Cell phones/smartphones/hand-held radio transceivers,
- Purses,
- Transparent beverage bottles.

Goods and containers that need to be carried by persons due to medical necessities (e.g. emergency kit for diabetics) are also excluded from this regulation and thus permitted. To avoid problems during controls, it is also possible to obtain a previous certification from the customs authorities.

During the manned opening times of the customs exit in the Central Area of Terminal 2 D/E, level 3, cardholders may use the single-entry access control systems that are present there, leading from the non-Schengen area into the publicly accessible Terminal area, also with bags and other similar containers, upon previous registration at the customs desk and upon validation by the customs offers.

If these regulations are violated, the identification data are recorded and documented, and the departments or the employer are informed. The authorization for the use of single-entry access control systems will then be withdrawn for a limited period of four weeks.

## 7. Checks

All holders of Airport ID Cards and all accompanying persons, as well as all objects, airport supplies carried and all vehicles must be subjected to an individual and goods check pursuant to Article 8 Aviation Security Act and the applicable EU Regulations prior to entry on foot or by vehicle to the critical parts. In the case of airport supplies made by "known to consignors", a special procedure shall apply.

In addition to the individual and goods checks laid down in Article 8 Aviation Security Act, entry, exit and spot checks are performed at Frankfurt Airport. In this connection questions may be posed with regard to the business function for being in that area. Checks are performed on persons, their identity, carried objects and vehicles.

Fraport AG is authorized to carry out routine checks for the unjustified possession of third-party property at all exits, both pedestrian and vehicular, and within the operations area.

These checks are made to obviate dangers from airport operation, protect operational procedures and prevent persons from bringing prohibited objects into the airport premises, from entering or staying in certain areas without authorization or to avoid that they commit any disturbing acts, damage or steal company property or property of employees or any other third-party objects.

Any person subjected to a check is obligated to agree to such check. The check consists of the examination of carried objects and/or of the vehicle. The checks of persons and of the objects they carry always take place to the exclusion of the public and in a dignified manner. Persons who refuse to be subjected to a check shall be denied foot and vehicle access to Frankfurt Airport. A person who refuses to be checked within the airport premises may be instructed to leave the airport premises.

A person may be reported to the police and/or legal proceedings may be initiated if need be, whenever indications or the firm suspicion exists that this person has committed a punishable act or has seriously contravened the Airport User Regulations. An airport ban may be imposed and/or the Airport ID Card and the Vehicle ID Card withdrawn as required.

Airport ID Cards of persons authorized to make checks carry one of the following additional notes:

- Airport Security
- Airport - OPS
- Airport Duty Manager
- Aviation Security
- Security Company
- Terminal - OPS
- Corporate Safety and Security
- Apron Supervision

Legislation (e.g. the Criminal Code, the German Civil Code) authorizes Fraport AG or persons empowered by it to curtail the rights of other persons. In particular, persons may be placed under provisional arrest until the police arrive, if the conditions defined in Paragraph § 127 of the German Code of Criminal Procedure exist.

## 8. Prohibited items

Prohibited items are generally not allowed to be taken into the critical parts.

### 8.1 List of Prohibited Items

The list of prohibited items is based on Regulation (EU) No. 2015/1998. The attachment 1-A contains lists of items which for persons other than passengers are generally not allowed to be carried into the critical parts or whose safekeeping is liable to specific requirements.

Prohibited items listed in Regulation (EU) 687/2014 attachment 1-A include:

- (a) *guns, firearms and other devices that discharge projectiles* — devices capable, or appearing capable, of being used to cause serious injury by discharging a projectile, including:
- firearms of all types, such as pistols, revolvers, rifles, shotguns,
  - toy guns, replicas and imitation firearms capable of being mistaken for real weapons,
  - component parts of firearms, excluding telescopic sights,
  - compressed air and CO2 guns, such as pistols, pellet guns, rifles and ball bearing guns, 21.6.2014 L 182/33 Official Journal of the European Union EN — signal flare pistols and starter pistols,
  - bows, cross bows and arrows,
  - harpoon guns and spear guns,
  - slingshots and catapults;
- (b) *stunning devices* — devices designed specifically to stun or immobilise, including:
- devices for shocking, such as stun guns, tasers and stun batons,
  - animal stunners and animal killers,
  - disabling and incapacitating chemicals, gases and sprays, such as mace, pepper sprays, capsicum sprays, tear gas, acid sprays and animal repellent sprays;
- (c) *explosives and incendiary substances and devices* — explosives and incendiary substances and devices capable, or appearing capable, of being used to cause serious injury or to pose a threat to the safety of aircraft, including:
- ammunition,
  - blasting caps,
  - detonators and fuses,
  - replica or imitation explosive devices,
  - mines, grenades and other explosive military stores,
  - fireworks and other pyrotechnics,
  - smoke-generating canisters and smoke-generating cartridges,
  - dynamite, gunpowder and plastic explosives;

- (d) any other article capable of being used to cause serious injury and which is not commonly used in security restricted areas, e.g. martial arts equipment, swords, sabres, etc.

Articles as listed in points (c), (d) and (e) of Attachment 4-C may be carried into the critical parts but must be stored in security restricted areas provided they are not accessible to passengers:

- (c) objects with a sharp point or sharp edge — objects with a sharp point or sharp edge capable of being used to cause serious injury, including:
- items designed for chopping, such as axes, hatchets and cleavers,
  - ice axes and ice picks,
  - razor blades,
  - box cutters,
  - knives with blades of more than 6 cm,
  - scissors with blades of more than 6 cm as measured from the fulcrum;
- (d) workmen's tools — tools capable of being used either to cause serious injury or to threaten the safety of aircraft, including:
- crowbars,
  - drills and drill bits, including cordless portable power drills,
  - tools with a blade or a shaft of more than 6 cm capable of use as a weapon, such as screwdrivers and chisels,
  - saws, including cordless portable power saws,
  - blowtorches,
  - bolt guns and nail guns;
- (e) blunt instruments — objects capable of being used to cause serious injury when used to hit, including:
- baseball and softball bats,
  - clubs and batons;

The aforementioned list of prohibited items is based on the up-to-date valid legal basic conditions. Since changes are at any time possible, the holder of an Airport ID Card is obligated to inform himself/herself regularly about changes.

## 8.2 Carrying and Keeping Permitted Prohibited Items

Prohibited items according to Regulation (EU) 2015/1998 Attachment 1-A are generally not allowed to be carried into or used in the critical parts. Exceptions of this prohibition may be granted if and when this is necessary for certain operational tasks at the airport, for airport facilities, for the aircraft or on board of aircraft during the flight.

The application for such derogation has to be presented by the employee's employer. The applicant company confirms that the employee needs prohibited items according to Regulation (EU) 2015/1998 Attachment 1-A for the discharge of his or her duties and that he or she has been informed that these items may only be taken into the critical parts if this is absolutely necessary for the professional activity. The prohibited items must be secured at all times or be within the direct reach of the employee. The holder of the Airport ID Card shall also be responsible for the safekeeping of prohibited items that are being stored within the critical parts temporarily or permanently.

Moreover, Airport ID Card holders who carry items listed in Regulation (EU) No. 2015/1998 Attachment 4-C (c), (d) and (e) must make sure that these items are stored in security restricted areas provided they are not accessible to passengers.

If an employee should no longer need an existing authorization during the validity of his or her Airport ID Card, the respective company shall be bound to inform the ID Card Services thereof in writing.

Fraport AG reserves itself the right to supervise compliance regarding the carrying and storing of prohibited items and to perform random spot checks.

## **9. Withdrawal of ID Cards**

Airport ID Cards and Vehicle ID Cards may be withdrawn by checkpoint personnel in the event of substantial cause.

In particular, they will be withdrawn if there is a suspicion that they have expired, are invalid, blocked or falsified, have been misused or that there has been a breach of these Identification Regulations, that other Fraport provisions have been infringed, or when so justified for other reasons. If several Airport ID Cards have been issued for various activities, all ID Cards may be withdrawn.

Airport ID Cards and Vehicle ID Cards withdrawn by authorized persons must be returned to the ID Card Services immediately. In the case of withdrawals based on breaches of the Identification Regulations, or other Fraport regulations or legislation, a description of the circumstances must be added.

The Airport ID Card or the Vehicle ID Card can only be re-issued following a written statement from the person concerned and the authorized signatory of the company or the department. The decision as to whether to re-issue the Airport ID Card or the Vehicle ID Card lies with the ID Card Services or the responsible government agency in charge of aviation security after an individual investigation of the incident.

## 10. **Violations**

Breaches of the Airport User Regulations and connected relevant documents justify the temporary or permanent withdrawal or restriction of the scope of validity of the Airport ID Card and the Vehicle ID Card.

Infringements will result in oral or written warnings or a blocking of the Airport ID Card or Vehicle ID Card. Depending on the nature or gravity of the breach, the ID Card can be blocked following the first breach. Blocked Airport ID Cards and Vehicle ID Cards must be returned to the ID Card Services immediately.

Breaches which also represent a regulatory or criminal offence according to the Aviation Security Act or other criminal statutes shall be reported to the relevant authorities. This might involve passing personal data to the relevant authority.

In addition, Fraport AG employees are also subject to internal rules and procedures.

## **11. Fees and Charges**

### **11.1 Service charges**

#### **11.1.1 Costs for ID Cards**

The charges listed in the latest Fraport List of Service Charges shall apply to the processing of applications, the issue of Airport ID Cards, participation in aviation security training courses, the performance of services ordered and the late return of Airport ID Cards.

#### **11.1.2 Cost-related Utilization Fees**

Fraport AG also reserves the right to charge a fee for the use of the airport's general infrastructure.

### **11.2 Fees**

A fee laid down by the government agency in charge of aviation security is charged for the security background check pursuant to Article 7 Aviation Security Act. That applies also when the examination is aborted or the validation is not granted.

## **12. Data Protection**

The collection, storage and processing of data is necessary for the proper administration of the Airport ID Cards. The relevant data is passed on to the Aviation Security Office in the course of the background check according to Article 7 Aviation Security Act. Written declarations of agreement are obtained in advance, if necessary. All data is used for operational purposes only.

On request, the persons concerned will be given information about the data stored about them. The provisions of the German Federal Data Protection Act and the Hessian Data Protection Act shall apply.

## 13. Contact Information

ID Card Services:

Telephone +49 (0)69 690-71110

Fax +49 (0)69 690-29571

Email [flughafenausweise@fraport.de](mailto:flughafenausweise@fraport.de)

Department of Operational Planning:

Individual Authorizations: [ausweisfreischaltung@fraport.de](mailto:ausweisfreischaltung@fraport.de)

Questions to ID Card Invoices: [aausweisrechnung@fraport.de](mailto:aausweisrechnung@fraport.de)

This Identification Regulation, application forms, the List of Service Charges and details regarding licensing and known consignors of airport supplies are published online at [www.fraport.de](http://www.fraport.de).

***This translation is provided for your convenience only. In the case of any dispute, the German text shall be binding.***